

MEMORANDUM



TO: Town of Easton cc: Vonnie Reis, W&C
FROM: Joseph D. Shea, PE
DATE: July 6, 2011
RE: Questions on Public Bidding Procedure
North Easton Village Wastewater Treatment Plant and Sewer Project, Contract 1 (CWSRF #3596)

The above listed project is currently out-to-bid and although we try to be clear that all questions should come to our office, invariably Town Hall receives calls and emails. The information below would allow all Town Hall staff to properly answer or direct questions. Please keep the following information handy and share with other Town Hall staff as you see fit.

The Town of Easton will receive sealed Filed Sub-Bids for the project until 10:00 AM on Wednesday August 3, 2011, in the Selectmen's Office at Town Hall. The Town of Easton will also receive sealed General Bids for the project until 10:00 AM on Wednesday August 17, 2011, in the Selectmen's Office at Town Hall.

Interested parties may view the Contract Documents at the following locations during normal business hours:

Woodard & Curran Inc.	Town of Easton Selectmen's Office
980 Washington Street, Suite 325	136 Elm St.
Dedham, MA 02026	Easton, MA 02356
Telephone no. (781) 251-0200	Telephone no 508-230-0510

Potential Bidders may obtain Contract Documents from Woodard & Curran Inc., Consulting Engineers, 980 Washington Street, Suite 325, Dedham, MA 02026 telephone no. (781) 251-0200. Monday through Friday, excluding Holidays, between the hours of 9:00 AM and 4:00 PM, for a refundable deposit of \$200.00 on or after June 29, 2011 at 10:00 AM. Please make checks payable to Town of Easton. This deposit will be completely refunded upon return of documents within one (1) week of the bid opening. To request contract documents be mailed, bidder shall provide UPS number or a non-refundable check for \$50 made out to Woodard & Curran in addition to the deposit.

A mandatory Pre-Bid Conference will be held on Tuesday, July 26, 2011 at 10:00 AM at the Town Hall, Selectmen's Meeting Room, 136 Elm Street, Easton, MA 02356. A site walk will be held at immediately following the Pre-Bid Conference at the project site. All CONTRACTORS interested in seeing the project site MUST attend the site walk. Access to the site will NOT be permitted at any other time prior to Contract Award.

Detailed information on applicable provisions of M.G.L., Wage Rates, M/WBE requirements, SRF Funding, and other terms and conditions are all contained within the Contract Documents.

All technical questions should be directed to Ms. Vonnie Reis, PE, at Woodard & Curran, Consulting Engineers, telephone no. (781) 251-0200 and fax no. (781) 251-0847.