

**MINUTES OF BOARD OF HEALTH MEETING
MARCH 15, 2010 - 6:00 P.M.
MARY CONNOLLY MEETING ROOM**

In attendance: Acting Chairman Robert Kane, Members Gil Heino and Jennifer Nichols, Agents Kristin Kennedy and Mark Taylor and Office Asst. Teressa Wooding.

Meeting opened: 6:00 p.m.

Nomination of Animal Inspectors

Mr. Heino motioned to recommend the nomination of John Melin and Elizabeth DeRosa as Animal Inspectors for the period from May 1, 2010 to April 30, 2011. Mrs. Nichols seconded. Unanimous vote.

Discussion – Mina’s Pizza

The Agents went back to Mina’s Pizza as scheduled and the changes and corrections required were made. They are still in the process of changing hands. The office is looking for confirmation of a 2 year contract with pest control from the new owners. The Agents will go back this week to check again and all of the steps that were agreed upon to take care of must be taken care of or the establishment will be closed.

Variance

12 Miller Rd.

Engineer John Churchill of JC Engineering, Inc. was present. Mr. Taylor requested that additional clean outs must be added. The engineer made the changes to the plans at the meeting to include the clean outs. Mr. Heino motioned to grant the variance to allow a reduction of the setback distance from the leaching facility to the foundation wall from the required 20’ to 13’ with the modification of the additional clean outs. Mrs. Nichols seconded. Unanimous vote.

41 Randall St.

Engineer Sid Beeman representing Ribelin Land Surveyors, Inc. was present. Mr. Taylor questioned the setback distance from the leaching facility to the crawlspace it should be 20' not 10'. Mr. Taylor requested that the plans show the amount of cover over the distribution box and the septic tank. It was requested that the detail of the distribution box show dimensions and notation of gas baffle on exit tee from the septic tank. It was also suggested that the installation of a poly barrier should be used to control breakout. Mrs. Nichols motioned to grant the variance to allow a three-foot separation to maximum groundwater. This approval is contingent upon the office receiving revisions to move the field to accommodate the required setback distance from the leaching facility to the crawl space of 20'. Also detail of the distribution box showing the dimensions, notation of a gas baffle on the exit tee from the septic tank and the installation of a poly barrier to control breakout. Mr. Heino seconded. Unanimous vote.

Proposed Warrant Articles – Pet Waste Regulations and Camp Fees

Pet Waste Regulations – Mrs. Kennedy stated that this is to confirm with the Board their decision to move forward with the regulations for Pet Waste. The Police Dept., Animal Control and the Board of Health will be the enforcing agents. After some discussion Mrs. Nichols motioned to continue forward with the process to have the Pet Waste Regulation included on the warrant article for the town meeting. Mr. Heino seconded. Unanimous vote.

Camp Fees – Mrs. Kennedy stated that she would like to have the Boards approval to apply an alternative method to determine the Camp Fees according to the Massachusetts Law. After some discussion Mr. Heino motioned to submit the warrant article for Camp fee to follow Massachusetts Law which will allow the town to increase camp fee. Mrs. Nichols seconded. Unanimous vote.

Fee Schedule Revision – Addition of Farmer's Market Vendor Fee

Mrs. Kennedy proposed an increase in the Farmer's Market Vendor Fee as Retail Food Fee for their season. The proposed fee is \$75.00. The previous fee was not consistent from vendor to vendor and their season sometimes lasted longer if the weather allowed and there were no new fees collected for this extension past the time permitted for. Mrs. Nichols motioned to incorporate into the fee schedule a Farmers Market Fee of \$75.00. Mr. Heino seconded. Unanimous vote.

Discussion – Well Regulations

The Board requested to keep on the agenda for next meeting.

Hearing – Dumpster Regulations

Acting Chairman, Robert Kane opened the proceedings for the Hearing of the Dumpster Regulations. Mr. Kane asked if anyone was ready to speak for or against the regulations. There were no interested parties in attendance. Mr. Kane asked for any statements from the Board. There were no statements. Mr. Heino motioned to close the hearing. Mrs. Nichols seconded. Mr. Kane recommended the Board institute the Dumpster Regulations as prepared by Agents Mark Taylor and Kristin Kennedy. Unanimous vote. Mrs. Nichols motioned to have the effective date of May 1, 2010. Mr. Heino seconded. Unanimous vote.

Discussion – Nursing Contract

It was decided, after some discussion to proceed with renewal of the Nursing Contract. Mrs. Nichols motioned to continue with process to renew contract. Mr. Heino seconded. Unanimous vote.

Agent's Report

Mrs. Kennedy informed the Board that the Town Administrator, David Colton, approved a 25 hour/week work schedule for her. Mrs. Kennedy will ask Mr. Meyers to work on the new dumpster regulations and issue the new dumpster stickers.

The office is setting up a new filing system. They will be installed the beginning of April.

Mrs. Kennedy stated that a tentative date for another Flu Clinic has been set for March 25, 2010 at Holy Cross Church. Does the Board want to still hold this clinic? There are Seasonal and H1N1 vaccines available. We will notify people of the availability of both vaccines. Mr. Kane stated that they did want to keep the scheduled clinic. Mr. Kane suggested calling churches to try and get into church bulletins.

Mrs. Kennedy informed the Board that the office received a letter from Mr. & Mrs. Green. Their septic system was recently replaced. They paid their contractor the funds to pay the installer but the installer was never paid. According to the State Regulations the engineer and the installer must sign off on the Certificate of Compliance before the Agent can sign the Certificate. Since

the installer has not been paid they have not signed off on the Certificate. The Greens are looking for a waiver to work around the installer not signing the Certificate. Mr. Kane stated that this is a civil matter and the Board cannot get involved but requested that this is put on the agenda for the next meeting.

Members' Notes

Mr. Kane stated that he had requested from the Water Department results of their well tests report to check the coliform levels.

Mr. Heino stated that he was informed that the VFW paid for their Food Establishment Permit. Since they are non-profit why were they charged? Mr. Heino was informed that they will not supply the State form designating them as a non-profit organization. They have been asked several times.

Mr. Heino motioned to adjourn. Mrs. Nichols seconded. Unanimous vote.

Meeting adjourned 7:24 p.m.

Respectfully submitted,

Teressa Wooding