



# COUNCIL ON AGING

136 ELM STREET

EASTON, MASSACHUSETTS 02356

## COA Meeting Minutes

September 18, 2008

The Easton Council on Aging met on Thursday, September 18, 2008 in the Mary Connolly Room, 2<sup>nd</sup> floor, Town Offices, 136 Elm Street, North Easton. Chairman Frank Spillane called the meeting to order at 9:30 am.

**Present:** Chairman Frank Spillane, and members, David Cudmore, Rose Friedeborn, Marie Healey, Ethel Pomerleau, and Jean Shearing. **Excused:** Vice-chairman Nicolina Previti. **Also present:** Dolores Kent, Director.

**Minutes:** The members reviewed the minutes of the August 21, 2008 meeting. Motion by Mr. Spillane, second by Mr. Cudmore, to accept the minutes of the August 21, 2008 meeting as presented. Vote: 5 in favor, 0 opposed, 1 abstention.

### Monthly Reports:

**Finance Report:** Mrs. Kent presented the following finance report

July 1, 2008 - September 18, 2008		Balance	Balances 9/18/08
COA Budget, payroll:	01-531-01	144,474.39	} \$157,066.16
COA Budget, expenses:	01-531-02	12,591.77	
State COA Grants:	18-3507	0.00	<b>\$0.00</b>
COA Gift & Donations:	24-3508	288.18	} <b>\$3,366.87</b>
Stonehill Gift Account:	24-3509	2,054.28	
COA Misc Gifts:	24-3515	1,024.41	
COA Senior Center:	24-3517	14,454.60	<b>\$14,454.60</b>
COA Travel Account:	20-3800	966.41	} <b>\$2,966.41</b>
COA Checking Account:	20-3999	2,000.00	

**Programs:** Mrs. Kent reviewed current programs and those planned for October. The Council on Aging members expressed their sincere appreciation to the Easton Lions Club who provided the Lions Club Eyemobile and a Chicken Barbecue along with entertainment on Wednesday, September 17<sup>th</sup> for the residents of Parker Terrace and Elise Circle as well as elderly residents living in the community. Lions members with the assistance of Judy Forbes and Bonnie Ryvicker from the Community VNA, provided 46 blood pressure, hearing and vision screenings and made 17 referrals for further testing. Over 100 residents enjoyed the delicious meal and entertainment on the beautiful Wednesday afternoon.

**Outreach:** With Mrs. Lauricella departure at the end of August, Mrs. Beavers continued outreach efforts by sending out the birthday cards to residents age 80 and over who celebrated birthdays during the month and information packets to residents turning age 65 during the month. Mrs. Beavers also coordinated the birthday luncheon at Parker Terrace and made home visits as needed.

**Volunteer:** Additional volunteers are being recruited to deliver meals on wheels as several of our regular route volunteers are no longer available. Therefore, Mrs. Beavers is coordinating the deliveries using back-up volunteers and regular route drivers taking a second day on an occasional basis, as well as delivering a route herself when needed. She is establishing a friendly visitor program and is in the process of recruiting visitors and matching them with elders who would like a friendly visit on a regular basis.

**Business:**

**Outreach Coordinator appointment:** The afternoon Outreach Coordinator's position has been advertised and interviews will take place in the near future.

**Other:**

**COA office copier:** Mrs. Kent reported that the COA office copier had broken and a replacement was needed. She recommended that \$400 be used from the Senior Center Account to purchase a Canon image CLASS MF6530 Duplex Copier / Laser Printer with a three year warranty, as this copier will be used in the new senior center at Frothingham Hall when the COA office moves there in approximately 1.5 years. After some discussion, motion by Mrs. Friedeborn, second by Mr. Spillane, to purchase the copier with funds from the Senior Center account. Vote: all in favor.

**Temporary Clerical Help:** Mrs. Kent informed the board that the COA Office Manager, Darlene Miller, would be having hip replacement surgery on October 20, 2008 and would be out from 6 to 8 weeks. Temporary clerical help would be needed to cover the time she was out. Mrs. Kent would need to inform the Finance Committee that a Reserve Fund Transfer may be needed to cover this unexpected expense. Motion by Mrs. Healey, second by Mrs. Shearing, to request the necessary funds from the Finance Committee as needed. Vote: all in favor.

**Farmers Market Coupons:** Mrs. Kent informed the board that she had received 8 Farmers Market Coupon books from Old Colony Elderly Services. These coupons can be used by low-income elderly to purchase fresh fruit and vegetables from the local farmers markets through October 25, 2008. She asked the members to let their elderly friends and neighbors know the coupons were available and to contact the COA office if they would like to use them.

**Post Office Alert Program:** Mr. Spillane asked Mrs. Kent if there was an active Post Office Alert Program in place as one was discussed some years ago. Mrs. Kent responded that she had tried but was unsuccessful in establishing one. Mr. Spillane asked her to see if it might be possible now that there were different post masters at both the North and South Easton post offices.

**Motorcoach Trips:** Mrs. Friedeborn suggested a day trip to Martha's Vineyard as a number of seniors were interested in going on such a trip. Mrs. Shearing suggested a day trip to Cabbage Island, Maine for a lobster bake. Mrs. Kent would look into both in planning for next year's spring and summer trips.

**Adjournment.** Motion by Mrs. Healey to adjourn the meeting at 11:40 am. Second by Mr. Cudmore. So voted.

The next Council on Aging meeting will be held on Thursday, October 16, 2008 at 9:30 am in the Mary Connolly Room, 2<sup>nd</sup> floor, Easton Town Offices.

Respectfully submitted,

Ethel Pomerleau, Secretary