



COUNCIL ON AGING

136 ELM STREET

EASTON, MASSACHUSETTS 02356

COA Meeting Minutes

October 16, 2008

The Easton Council on Aging met on Thursday, October 16, 2008 in the Mary Connolly Room, 2nd floor, Town Offices, 136 Elm Street, North Easton. Chairman Frank Spillane called the meeting to order at 9:30 am.

Present: Chairman Frank Spillane, Vice-chairman Nicolina Previti, Secretary Ethel Pomerleau, and members David Cudmore, Rose Friedeborn, Marie Healey, and Jean Shearing. **Also present:** Dolores Kent, Director.

Minutes: The members reviewed the minutes of the September 18, 2008 meeting. Motion by Mr. Spillane, second by Mr. Cudmore, to accept the minutes of the September 18, 2008 meeting as presented. Vote: All in favor.

Monthly Reports:

Finance Report: Mrs. Kent presented the following finance report:

| July 1, 2008 - October 14, 2008 | | Balance | Balances 10/14/08 |
|------------------------------------|-----------|------------|----------------------|
| COA Budget, payroll: | 01-531-01 | 133,451.80 | } \$142,734.83 |
| COA Budget, expenses: | 01-531-02 | 9,283.03 | |
| State COA Grants: | 18-3507 | 9,462.96 | \$9,462.96 |
| COA Gift & Donations: | 24-3508 | 803.91 | } \$3,647.49 |
| Stonehill Gift Account: | 24-3509 | 1,819.17 | |
| COA Misc Gifts: | 24-3515 | 1,024.41 | |
| COA Senior Center: | 24-3517 | 14,454.60 | \$14,454.60 |
| COA Travel Account: | 20-3800 | 966.41 | } \$2,966.41 |
| COA Checking Account: | 20-3999 | 2,000.00 | |

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M. Healey

Programs: Mrs. Kent reviewed current programs and those planned for November. The Council on Aging members expressed their sincere appreciation to Tony Pires and Beth Kenney, owners of Soups on Center, and to Dana Pires, manager of Soups on Center for the delicious soup and sandwich sampling that was held in the Parker Terrace hall on September 24th, which 52 residents enjoyed.

Outreach: Mrs. Beavers continued outreach efforts by sending COA program information packets to residents turning age 65 during the month. Mrs. Beavers also coordinated the birthday luncheon at Parker Terrace and made home visits as needed.

Volunteer: Additional volunteers are being recruited to deliver meals on wheels as several of our regular route volunteers are no longer available. Therefore, Mrs. Beavers is coordinating the deliveries using back-up volunteers and regular route drivers taking a second day on an occasional basis, as well as delivering a route herself when needed.

Volunteer (continued):

She continued her efforts at establishing a friendly visitor program and is in the process of recruiting visitors and matching them with elders who would like a friendly visit on a regular basis.

Business:

Temporary clerical assistance: Marilyn Lauricella will work part-time (up to 19 hours per week) as principal clerk to help out while Darlene Miller is recuperating from hip replacement surgery. The cost will be covered under the regular budget as there will be savings from the delayed hiring of the afternoon outreach coordinator and Ms. Miller's request to use only 20 hrs per week sick leave in order to extend her sick leave coverage for the length of her absence.

Outreach Coordinator appointment: Mrs. Kent interviewed 11 of the 24 applicants for the afternoon Outreach Coordinator's position and submitted a hiring recommendation to the Town Administrator.

Senior Center/Community Center update: Mrs. Kent showed the schematic drawings to the board and encouraged the members to attend the November 17, 2008 Special Town Meeting and support the article that will fund the hiring of an architect to develop detailed drawings and bid specifications for the renovations of Frothingham Hall.

Other: There was no other business brought before the board.

Adjournment. Motion by Mr. Spillane to adjourn the meeting at 10:53 am. Second by Mr. Cudmore.
So voted.

The next Council on Aging meeting will be held on Thursday, November 20, 2008 at 9:30 am in the Mary Connolly Room, 2nd floor, Easton Town Offices.

Respectfully submitted,

Ethel Pomerleau, Secretary