



# COUNCIL ON AGING

136 ELM STREET

EASTON, MASSACHUSETTS 02356

## COA Meeting Minutes

January 17, 2008

The Easton Council on Aging met on Thursday, January 17, 2008 in the Mary Connolly Room, 2<sup>nd</sup> floor, Town Offices, 136 Elm Street, North Easton. Vice-Chairman Nicolina Previti called the meeting to order at 9:40 am.

**Present:** Vice-chairman Nicolina Previti and members: David Cudmore, Rose Friedeborn, Marie Healey, Carl (Ted) Palm and Ethel Pomerleau. **Member Excused:** Chairman Frank Spillane. **Also present:** Dolores Kent, Director

**Minutes:** The members reviewed the minutes of the previous month's meeting. Motion by Mrs. Pomerleau, second by Mrs. Healey, to accept the minutes of the December 27, 2007 meeting as presented. Vote: 4 in favor, 2 abstained.

### Monthly Reports:

**Finance Report:** Mrs. Kent distributed the FY 2008 year to date finance report, which the members reviewed and accepted as follows.

July 1, 2007 - January 16, 2008		Balance	Balances 2/16/08
COA Budget, payroll:	01-531-01	85,867.17	} <b>\$83,405.16</b>
COA Budget, expenses:	01-531-02	-2,462.01	
State COA Grants:	18-3507	0.00	<b>\$0.00</b>
COA Gift & Donations:	24-3508	7,369.38	} <b>\$10,773.64</b>
Stonehill Gift Account:	24-3509	2,579.77	
COA Misc Gifts:	24-3515	824.49	
COA Senior Center:	24-3517	16,045.6	<b>\$16,045.60</b>
OA Travel Account:	20-3800	344.06	} <b>\$2,344.06</b>
COA Checking Account:	20-3999	2,000.00	

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TOWN OF EASTON  
COMMUNITY DEVELOPMENT DEPARTMENT

### Business:

### Monthly Reports:

**Programs:** Mrs. Kent reviewed the programs listed in the January newsletter. Exercise, Tai Chi, and Line Dancing continued during January along with the birthday lunch, craft class and 2 movies.

**Outreach:** Both Mrs. Lauricella and Mrs. Beavers helped elderly and disabled residents complete applications for fuel assistance to help pay winter heating bills and made home visits as needed.

**Volunteer:** Additional volunteers are being recruited to deliver meals on wheels on an occasional basis and fill in during the winter months.

### Business:

**FY 2008 EOEA Service Incentive Grant:** Mrs. Kent recommended that the Council on Aging submit a Service Incentive Grant to the Executive Office of Elder Affairs for \$2,000, which is the maximum allowed

**FY 2008 EOE Service Incentive Grant: (continued):**

for computers and/or software, This \$2,000 would be used toward the purchase of new data processing and management software to assist with effective program operations. The total cost of the new software is \$3,591.00. So moved by Mrs. Friedeborn, second by Mrs. Healey. Vote: All in favor.

Mrs. Kent pointed out that the EOE Service Incentive Grant is a competitive grant for a small pool of funds and it was possible that the COA might not receive funding or receive less than the \$2,000 requested. This new data processing and management software is essential for the Council on Aging as the current software being used is outdated and no longer being supported. Therefore, Mrs. Kent recommended that the Council on Aging authorize up to \$3,591 be expended from the Senior Center Gift Account for the purchase of the My Senior Center, Inc software after the EOE grant award letter has been received if the award is less than the \$2,000 requested and to expend \$1,591 from the Senior Center Gift Account if the EOE grant award is \$2,000.

Motion by Mrs. Friedeborn, second by Mrs. Previti, to expend up to \$3,591 from the Senior Center Gift Account for the purchase of the My Senior Center, Inc software. Vote: all in favor

**FY 2009 Municipal COA Budget revision:** Mrs. Kent explained that the initial COA budget request of \$232,214 had been reduced to \$215,019 after a preliminary budget discussion with the Town Administrator. The \$17,195 reduction is the approximate amount expected from EOE in formula grant funds which can be used to pay drivers wages.

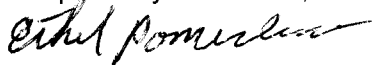
**FY 2009 Municipal Capital Budget:** There has been no news on the capital budget recommendations.

**Date Change for February 2008 meeting:** Mrs. Kent requested that the February meeting be changed from the third Thursday to the second Thursday in February as she will be on vacation during the third week in February. Motion by Mrs. Healy, second by Mr. Cudmore to hold the next COA meeting on Thursday, February 14, 2008. Vote: all in favor.

**Other:** No other business was discussed.

**Adjournment.** Motion by Mr. Palm to adjourn the meeting at 11:00 am. Second by Mrs. Pomerleau. So voted. The next meeting will be held at 9:30 am in the Mary Connolly meeting room, 2<sup>nd</sup> floor, Easton Town Offices on Thursday, February 14, 2008.

Respectfully submitted,



Ethel Pomerleau, Secretary