



TOWN OF EASTON
COUNCIL ON AGING
 15 BARROWS STREET
 EASTON, MASSACHUSETTS 02356

Area Code 508
 238-3160

COA Meeting MinutesAugust 11, 2011

The Easton Council on Aging met on Thursday, August 11, 2011 in the Main Hall of the Frothingham Hall Community Center, 15 Barrows Street, North Easton. Chairman Frank Spillane called the meeting to order at 9:30 am.

Present: Chairman Frank Spillane, Secretary Ethel Pomerleau, and members, David Cudmore, Rose Friedeborn, Marie Healey and Jean Shearing.

Also present: Dolores Kent, Director. **Absent:** Vice-chairwoman Nicolina Previti

Minutes: The minutes from the July 21, 2011 meeting were reviewed. Motion by Mrs. Shearing, second by Mrs. Healey, to accept the minutes of the July 21, 2011 meeting as presented. So voted.

Finance Report: Mrs. Kent provided the following finance report for FY 2012:

July 1, 2011 - August 10, 2011	FY 2012 Account #	Prior Year Carry Over	Receipts	Expenses	Balance	Balances 8/10/2011
COA Budget:	01.541.001	0.00	220,934.00	25,755.61	195,178.39	\$195,178.39
COA Gift & Donations:	24.3508.0000	Estimated 2,227.15	1,105.00	69.00	Estimated 3,263.15	} Estimated \$4,715.54
Stonehill Gift Account:	24.3509.0000	0.00	0.00	0.00	0.00	
COA Senior Center:	24.3517.0000	1,452.39	0.00	0.00	1,452.39	
COA Travel Account:	20.3800.0000	898.41	0.00	0.00	898.41	} \$2,898.41
COA Checking Account:	20.3999.0000	2,000.00	0.00	0.00	2,000.00	

Mrs. Kent informed the board that the finance report for FY 2012 includes an estimated amount for the Gift and Donations account, as the amount carried over from FY 2011 had not been finalized yet.

Programs: Mrs. Kent reported on the August programs and presented a draft of the September programs to the members. The members discussed and voted on the program fees during the business portion of the meeting.

Outreach: Mrs. Beavers, our Outreach Coordinator, continued outreach efforts by sending COA program information packets to residents turning age 65 during the month. Other outreach programs include home visits, telephone calls, library book deliveries, food pantry deliveries, and prescription pick-ups for our elderly residents.

Volunteers: Mrs. Beavers continues to manage our meals on wheels volunteer schedule and continues to sign up new volunteers to help deliver the meals.

Business:

Conflict of Interest Law Training for Municipal Employees: Mrs. Kent distributed Mandatory Training Requirements – Summaries and Online Training information on the on the Conflict of Interest Law for Municipal Employees. Each of the 6 members present signed a form acknowledging he/she received the Summary of the Conflict of Interest Law. Mrs. Kent will forward these acknowledgments to the Town Clerk. Members who would like guidance in completing the online training may set up a time with a COA staff member who can guide them through the process.

Program Fee increase for FY 2012 classes: Mrs. Kent and the members discussed the need to increase program fees to cover the cost of the exercise programs as the grant funds available through the Executive Office of Elder Affairs are insufficient to pay the total program costs. Motion by Mr. Cudmore, second by Mrs. Healey, to increase the program fees for Flexible Fitness, Gentle Yoga, Yoga Dance, Tai Chi, Line dancing, and Zumba, from \$3.00 per class to \$3.50 per class. Therefore, the fee for an 8 week session would be \$28.00 So voted.

Other: Cultural Council Grant recommendations: Mrs. Kent asked the members to consider support for Cultural Council Grant applications and whether they wanted to support applications from musicians, comedians and/or dramatic presenters. The consensus was to support applications from musicians and comedians over those from dramatic presenters.

Goals and Objectives for FY 2012: Mrs. Kent presented a draft of COA Goals and Objectives for FY 2012. The members reviewed the draft and Mrs. Friedeborn made the motion, seconded by Mr. Cudmore, to accept the Goals and Objectives and presented. So voted. The members directed Mrs. Kent to forwarded these goals and objectives to the Town Administrator and Board of Selectmen.

Adjournment: Motion by Mrs. Shearing, second by Mrs. Friedeborn, to adjourn today's meeting at 11:15 am. Vote: All in favor.

Respectfully submitted,

Ethel Pomerleau, Secretary