

Application Process for Demolition Review

1. Application Contents

Upon determination by the Building Inspector that a building is subject to the Demolition Permit Review By-law, the applicant shall file an Application for Demolition Review with the Easton Historical Commission. Any application for a Demolition Review of a Jurisdictional Building as defined by the by-law, shall contain **eight (8) collated copies** of the following materials and be submitted to the Easton Historical Commission, c/o the Department of Planning and Community Development:

- The address of the building proposed to be demolished
- The owner's name, mailing addresses, email address (if applicable), and telephone number
- A description of the building that includes dimensions, number of stories, current use, any additions or other identifying features
- The reasons for requesting a demolition permit
- Photographs of the building and photographs of neighboring buildings providing context
- Site plan indicating location of the building and the extent of demolition proposed
- In the case of partial demolition involving alteration(s) or addition(s) to a building or structure, proposed plans and elevation drawings for the affected portion of the building or structure a plot plan of the property, if the same is required to obtain a permit under the State Building Code for the proposed alteration(s) or addition(s); and

If the site of the building to be demolished is to be redeveloped, plans showing the use or development of the site after demolition, including architectural plans and elevations, together with a statement identifying all zoning variances and/or special permits which may be required in order to implement the proposed use or development.

Any and all additional information that will assist the Commission in determining the significance of the building

2. Application Fee

A non-refundable application fee of \$100.00 shall be submitted with the above materials.

3. Accessibility

Throughout the building demolition review process, the applicant shall: make all reasonable efforts to make the building accessible to the Commission in order to assist in their assessment and determination properly and adequately secure the building to protect it from the damages of weather, vandalism or trespassers.

