

POLICY # 83

ROAD RACE POLICY

The Board of Selectmen in order to promote the safety of the residents of and visitors of the Town during road Races declare that the following administrative procedures are to be followed in scheduling and permitting Road Races in any part of the Town.

PART 1: DEFINITIONS

- 1.) "Race Organizer"- Any person whether acting individually or on behalf of an organization that sponsors, promotes, staffs, schedules or arranges a Road Race
- 2.) "Road Race" – Any organized event occurring on one specific day characterized by voluntary participation of numerous individuals either on foot, wheel chairs or on bicycles for the purpose of traveling along public ways in the Town of Easton with the intent of crossing a finish line, except races organized by Easton Public Schools or Stonehill College.

PART 2: APPLICATION

1) Race Organizers who wish to hold a Road Race on a certain day within the Town of Easton must first obtain a permit from the board of Selectmen. Application for the permit shall be made on the General Application /Renewal Form at least two weeks in advance of the date on which the Race Organizer wishes to schedule the Road Race. In addition to the information required on the application, the following specific information must also be provided:

- a. The starting and expected finishing time of the Road Race of the times within which Town public ways will be utilized as the Road Race passes through the Town and the date.
- b. The course that is to be traveled including its length, all street intersections, the start and finish line locations, all stops/or rest areas, including a map.
- c. The type of race (running, walking, bicycles, wheelchairs, or other).
- d. The expected number of participants.
- e. The expected parking requirements.
- f. The number of toilet facilities which the Race Organizer will provide and remove at his own expense and their location..
- g. A description of the first aid arrangements which the Race Organizer will have available.
- h. The type of non-permanent markings or signs which will be used.

NOTE: Permanent markings of any type, including painted symbols on street pavement are strictly prohibited.

2) Application Fee and Deposit:

The application must be accompanied by a non-refundable administrative fee of \$25.00 and a deposit of \$100.00 which is the amount estimated by the Department of Public Works Superintendent to secure clean-up costs. The deposit will be returned to the Race Organizer within ten (10) days after the Road Race (or the date of the Road Race if it is cancelled) provided that the public streets and public areas are cleaned up by the Race Organizer immediately following the road Race to the satisfaction of the Police Officer in charge on the day of the Road Race. This fee may be waived by the Board of Selectmen upon satisfactory proof that it constitutes a hardship to the organizer or is determined unnecessary.

3) Discretion of the Board:

The Board of Selectmen shall have the sole discretion in granting or denying the permit and may impose reasonable conditions on the permit as to the date of the Road Race, the designation of the area for public parking, the location of the start and finish lines, the location and number of public toilets, the number of police officers required to ensure traffic safety and where they will be assigned, the time that the Road Race starts the location of the first aid station, the streets to be blocked off and how that is to be done, and indicate all stops and/or rest areas.

4) Liability:

The Race Organizer shall sign a statement that he is the agent for and has delegated authority to file this application and to bind any organization that is sponsoring the Road Race for cost incurred such as the following:

- a. The cost, in excess of the deposit, of removing any permanent markings from public ways.
- b. Any clean-up costs in excess of the deposit.

5) Emergency Medical Services:

If any participant in the Road Race requires medical care or transport from the Town's EMT's, the cost of such will be billed directly to the person receiving the medical care or transport.

6) Hold Harmless Clause:

The Race Organizer shall execute a "Hold Harmless Agreement" which shall guarantee that the Town will be held harmless against liability claims for personal injury or property damage made against it by participants in the Road Race, or from any such claims for personal injuries or property damage made by any third parties. Additionally, if the Race Organizer requires that Releases shall be executed by participants in the Road Race as a condition of entry or participation in such race, it shall require that such a release or waiver of liability include the Town of Easton.

7) Scheduling the Application for Road Race Permit.

Upon completion of the application and release, and payment of the fee and deposit for clean-up costs, the application will be forwarded to the Police Department and Department of Public Works for comment. The application will be placed on the agenda for the next regularly scheduled Board of Selectmen meeting for review and a determination.

If approved, the Race Organizer will be expected to pay in advance for the police officers assigned to the road Race by check made payable to the Town of Easton and delivered to the Easton Police Department. Following clean-up, this Police Officer will sign a card indicating that the clean-up was satisfactory before leaving the scene. This card must be presented to the Town Administrators Office before the deposit can be released.

8) Any race which will traverse or cross any portion of Route 138 must be coordinated with the State DPW which will issue its own permit. Coordination may be made by calling Matthew Broderick at 508-824-6633 Ext. 211.

