

Selectmen's Meeting Minutes 4/11/11

Board of Selectmen Meeting Minutes 4/11/11

The Easton Board of Selectmen met this evening at the Easton Town Offices, Selectmen's Office, 136 Elm Street, with Chair Colleen Corona presiding.

Members present: Colleen Corona, Irwin Cohen, Ellen Barlow, Sean Noonan and Town Administrator David Colton

Corona called the meeting to order at 7pm and noted that this meeting is televised.

Cub Scout Troop 193, Den 8

Members of Troop 193 Den 8 were present and asked procedural questions about the role of the Board of Selectmen.

Corona congratulated the members on their work toward their citizenship badge.

Representative Angelo D'Amelia

Representative D'Amelia was present and introduced himself to the Board and the community. D'Amelia noted that he represents Precinct 6 and notes he is a small business owner and thanked all the people of Precinct 6 for allowing him to serve. Corona spoke of concerns for Easton, the proposed train route and reimbursement for funds for the Snow and Ice Budget. D'Amelia spoke of the attempted amendment for additional funding for snow expenses and the fact that the amendment failed. D'Amelia noted his efforts in sending a letter to the President asking him to reconsider and include Plymouth and Bristol Counties for reimbursement. He is working with Senator Brown on this issue.

Barlow asked about the proposed train route through Easton and where he stands on this issue. He noted he will stand with the elected officials and advocate on Easton's behalf. He is looking forward to working with everyone. Corona noted that Easton recently partnered with Raynham for mitigation. They will be reaching out to the Stoughton community to see if they also want to join in the mitigation. D'Amelia suggested that the rail project will not be funded any time soon.

Corona thanked D'Amelia for coming in and introducing himself and noted we will be in touch. D'Emilia thanked the Board.

Arbor Day Proclamation

Colton referenced the Arbor Day celebration scheduled for April 29, 2011 with a tree planting at the Police Department and the proposed proclamation.

Voted: (Barlow/Noonan) voted unanimously to approve the proclamation
Corona noted that the tree will be planted at the Police Department this year.

One day liquor license requests

Easton Tigers Youth Lacrosse

John Rota introduced himself and distributed fliers for the fundraiser for the Easton Tiger Youth Lacrosse program and the American Red Cross; a one day beer and wine license for a fundraiser at the Oakes

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Ames Memorial Hall on April 30, 2011 from 7pm – 11:30pm. Easton Police Department detail is not required for this event. Rota noted they are going to hire a detail anyway.

Voted: (Cohen/Noonan) voted unanimously to approve the one day license

Oliver Ames Softball Boosters

Julie Regan introduced herself and spoke of the Oliver Ames High School Softball Boosters organization and the request for a one day beer and wine license for the Grand Slam Softball Soiree fundraiser to be held at the Oakes Ames Memorial Hall on April 16, 2011 from 6pm – 9pm. Easton Police Department detail is not required for this event. This will fund scholarship fund for graduation seniors and equipment.

Voted: (Barlow/Noonan) voted unanimously to approve the one day license

Stonehill College

One day all alcohol license for the SAA Appreciation Banquet at the Martin Institute on May 1, 2011 from 5:30pm – 8pm

Voted: (Noonan/Cohen) voted unanimously to approve the one day license

One day beer and wine license for the Senior Student Athlete Dinner at the Martin Institute on May 2, 2011 from 5pm – 10pm

Voted: (Barlow/Cohen) voted unanimously to approve the one day license

One day entertainment license – Stonehill College, Inc.

Assistant Director of Student Activities Lina Macedo was present and explained the request for a one day entertainment request for a concert on Friday April 15, 2011 in front of the Shields Science Center from 7pm-10pm.

Corona commented that the Fire and Inspectional Services Departments will require inspections. Macedo confirmed that the inspections will take place on Friday afternoon, prior to the concert.

Macedo stated that that they anticipate about 1500 students. Corona asked how they will control the event. Macedo noted they have 30 outside security in addition to the eight campus police officers. She spoke of the crowd control stage and barricade and suggested there should be no problems with traffic.

Voted: (Barlow/Noonan) voted unanimously to approve the one day license

Annual license renewals – Junk Dealer's Licenses

NASR Jewelers – 285 Washington Street, Easton

Gold Buyers Inc – 35 Acorn Road, Easton

Dean Weinstein dba JD Enterprise – 10 Wallace Drive

Steven Maleski dba Easton Coins & Collectables – 670 Depot Street

Colton noted that the Chief of Police and Collector Treasurer have reviewed and have no issues with the license renewal requests.

Voted: (Cohen/Barlow) voted unanimously to approve the slate

FY'12 Budget Discussion/Annual Town Meeting Warrant Review

Article 1 ACCEPTANCE OF THE ANNUAL TOWN REPORT

Voted: (Noonan/Cohen) voted unanimously to recommend Article 1

ARTICLE 37 – SUNDAY MORNING LIQUOR SALES

Colton explained the law which allows cities and towns to extend liquor sales on Sundays before noon. Colton further explained the required town meeting approval and after approval at town meeting, any restaurant will have to come before the Board to expand their license. Corona noted that last year when the law passed we were advised by Town Counsel at that time that it was just a simple vote of the Board of Selectmen and since that time, we found out that there is more of a process including a town meeting vote.

Voted: (Barlow/Cohen) voted unanimously to recommend Article 37

Budget Overview

Colton summarized the preliminary budget memo dated April 11, 2011. There is an additional \$600,000 in cuts needed on the Town side; this is in addition to over \$900,000 in additional cuts needed on the School side. Colton noted that these cuts are serious; they will affect people's lives and services to Town and School. He spoke of the revenue slide which has been affected negatively; local aid continues to decrease, excise tax amounts have decreased over the last two years because of the recession, the numbers have dropped significantly since 2007 for new growth as well as new growth in real estate values in the Town. The decrease in revenue is the issue and spending has not followed the same trend. The only things really increasing are employee benefits. Colton gave a list of the cuts per department; see the attached memo including layoffs and reductions of hours. Colton reiterated that this is a real reduction in what the department heads currently have in the budgets. Colton doesn't feel next year will be better. We will continue to review the budgets up until town meeting. Although there may be a better way to make the cuts, this is the method he has used to make the cuts and Colton noted he has looked very carefully at what the cuts will mean.

Barlow referenced the budget memo and asked how he chose to cut vacancies for the Police and Fire Departments. Colton confirmed he has talked to both Chiefs and they have agreed that they will get by and will be able to keep the Town safe. He spoke of the Fire Department and the fact that these positions have been vacant because we knew it would be a problem to fund them for FY'12. Once these appropriations and the grant money is gone, we can no longer fund these positions. He spoke of the number of firefighters it takes to cover the stations.

Data Processing budget

Information Systems Manager Mike Deltano was present. Colton gave an overview of the Data Processing budget and the cut of \$5,000. Deltano explained the cuts to the department as repair of old equipment and acquisition of new equipment. Colton noted that over the past year, they have reduced the amount of printers that the offices have which has resulted in savings on electricity and maintenance. Corona spoke of the requirement not to overspend the budgets and asked for reassurance we are not shaving the Data Processing Budget down to the penny. Colton confirmed the cuts to this department will be fine.

ARTICLE 9. LONG-TERM LEASE FOR PHONE SYSTEM

Deltano spoke of the 8 ½ year old phone system. He spoke of the problems, especially lately and how he is looking at a replacement system. Four different companies are being considered and money wise, they are about the same.

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Town Accountant Wendy Nightingale was present and noted that we are not really appropriating this out of the budget, it is authorization to enter into a lease and because it is longer than 3 years we need the authorization. Deltano confirmed that the change will help with the problem of the phone system going down during poor weather conditions such as rain. Voice over IP is the program that the Town is current looking at and it is a lease to purchase option.

Voted: (Barlow/Noonan) voted unanimously to recommend Article 9

Collector/Treasurer budget

Collector/Treasurer Teresa DeSilva was present.

Colton noted we will be reducing one clerk's hours by 5 hours per week. The budget is being cut by \$10,000. DeSilva spoke of the reduction of hours for one clerk in Collector/Treasurer's Office and suggested that this position proposed to be cut will have the smallest impact on the department. The other cuts to the department are tax title services, quarterly billing services and overtime. Colton noted that reduction to the clerk's hours will not be one of the front line clerks collecting taxes.

Noonan asked about the clerical salary line item and questioned the restored full time clerk position as proposed in the budget. Colton responded that we tried to cut back on front line window position last year and found that it didn't work; we need to have two people handling all that needs to be done. The elimination of the position last year affected the Collector/Treasurer's Office and the Town Accountant's Office specifically, closing out the books and balancing out the month and we fell behind on the record keeping. DeSilva noted you still need people in the office to manage the electronic payment accounts and this is part of their job. DeSilva encouraged people to pay bills on the Town's website instead of their own personal banking site.

ARTICLE 15 . TRANSFER TO UNEMPLOYMENT TRUST FUND

Colton spoke of the need to pay unemployment when employees are laid off. We have depleted the fund and the fund needs to be replenished. Nightingale confirmed that we haven't put money in this for a very long time.

Noonan asked if the school employee layoffs will affect this fund. Colton confirmed they have to pay for this on the school side of the budget.

Voted (Cohen/Noonan) voted unanimously to recommend Article 15

ARTICLE 31. ACCEPTANCE OF SECTION 18 OF MGL CHAPTER 32B

Colton spoke of eligible retirees age 65 and over and passage of Section 18 of MGL Chapter 32B would require eligible retirees over the age of 65 to enroll in Medicare Part B and choose a health insurance supplement plan such as Medex or Managed Care Blue. DeSilva noted that many of our employees don't enroll in part B because they are in an active plan. She explained the process of Medicare A & B which is billed first and then the supplement. DeSilva noted that the Town of Easton gets a subsidy for our plans because they are part D eligible and they provide drug coverage.

Corona noted that many retirees are eligible for Medicare Part B and they stay on our plan instead of enrolling. DeSilva noted that because they didn't enroll in part B when they became eligible, there would be a penalty and the Town would pay for that. DeSilva spoke of the summary provided to the Board.

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Corona asked how many towns have adopted Section 18. DeSilva replied that all of the towns that participate in Southeastern Massachusetts Health Group adopted Section 18 with the exception of Easton and North Attleboro. Both towns will be trying to get this passed this year at town meeting. Corona asked for the approximate amount of people expected to be found eligible for Medicare Part B. DeSilva noted we have this information on the employees through Blue Cross and Blue Shield and Social Security. DeSilva reflected on the handouts provided and the costs involving the projected amount of employees. She noted that with Medex as a supplement, there are no co-pays; there is a premium involved but this may outweigh the co-pays.

Colton asked if the penalty would ever exceed the savings to the Town. DeSilva explains the cost of one plan vs. the other; the Medex plan for retirees will help the Town and our rating because of the cost of claims involving people over the age of 65. Corona asked how many people will be eligible for Medicare. DeSilva suggested on the Blue Care Elect, there may be seven members and on the HMO, there may be 44; some of these employees are still working so 32 may be the better number to use as an estimate.

Colton suggested that for the retirees currently on the Town's PPO plan, they will save money by switching to Medicare. Colton referred to the plans as equivalent.

Corona noted that the state is looking to take this out of our hands and require employees to go to Medicare at the age of 65.

Cohen referenced when this issue previously came before town meeting and asked if this change would have an effect on already retired employees. DeSilva confirmed yes. Corona asked if this information will be available to the retirees and the employees. DeSilva confirmed yes, it will be available to anyone who asks for it. In closing, Colton noted that many employees didn't pay into Medicare and therefore they would not be affected by passage of this section of the law.

Voted: (Cohen/Barlow) voted unanimously to recommend Article 31

Council on Aging (COA) budget

COA Director Dolores Kent was present.

Colton referenced over \$7,000 in cuts to the COA budget. Kent spoke of the drivers and the funding from the budget, grant money and donations and confirmed the reduction of \$9,000 which will come out of the driver's line item. This cut will affect the number of hours for the part time drivers that handle the medical appointments. Typically they provide 8,000 rides; more than half are for medical appointment; this cut will mean a reduction of the drivers that can take people to medical appointments on a daily basis. This will mean a reduction of 3 – 4 rides per day. The transportation program will still be available five days a week but the majority of the appointments fall between 8-4. Corona spoke of the help we get from Brockton Area Transit and asked how this works with our current program. Kent explained the funding.

Barlow asked how Kent makes determination of the rides available for the seniors. Kent noted this is done on a first come first serve basis and is based on income eligibility; they must give at least a three day notice. Once the schedule is full, they have to deny the appointment request. Barlow asked if

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volunteers can do the driving. Kent noted we don't have a volunteer transportation program. We had this program a few years ago and it was difficult to schedule. Corona spoke of the need for a background checks and liability requirements. Kent confirmed the prices of \$4 round trip in Easton and \$6 for round trip in our border towns.

Noonan also asked if volunteers such as meals on wheels drivers and parents could help with rides. Kent noted the very good core of volunteers and suggested we can explore this and noted it would be a new program to develop.

ARTICLE 35. SENIOR TAX WORK-OFF PROGRAM

Voted: (Barlow/Noonan) voted unanimously to dismiss Article 35.

ARTICLE 36 . SENIOR TAX WORK-OFF PROGRAM

Kent explained the article which proposes to allow another individual to do the work for the elderly person, if unable to do the work, in order to receive the senior tax credit. Eligibility for participation in the program is based on the elderly homeowner.

Cohen asked who tracks the bookkeeping of hours worked by the citizens. Kent referenced the monthly time slips used and how she tracks the hours and then the hours are relayed to the Board of Assessors.

Noonan asked if Kent will help match volunteers with elderly. Kent agreed they can help match volunteers to the seniors.

Voted: (Cohen/Barlow) voted unanimously to accept both provisions of the article

Proposed amendment to the Senior Tax Work-off Program

Kent explained the request to change the amount of the exemption from \$750 to \$1,000 per year. The maximum number of participants is 25 and we have never reached the maximum. Kent explained that they have to meet the income requirements. Kent noted that 18 people currently participate in this program. Corona spoke of the many years since we expanded the amount of the program and she noted they are providing services to the Town.

Voted: (Barlow/Noonan) voted unanimously to approve the increase to \$1,000 as requested

Board of Health budget

Public Health Agent Mark Taylor was present.

Colton explained that \$22,500 is the additional cut to the Board of Health budget and referenced the clerical position will be eliminated as well as the clerical position in the Inspectional Services Department. Colton noted there will be a consolidation of effort in the two departments. The staff is currently working on a job description, title and salary for the new position. Colton noted that they will recommend a higher level position; they are looking for the right skill set to handle both departments.

Taylor reiterated the cut to the Board of Health; the Board does have some concerns and some issues will need to be overcome. Issues may come up in the spring and lack of personnel in the office may be a concern. He spoke of the learning curve needed for the new position. Corona reiterated that the inspections will not be cut. Taylor agreed and understood that the inspections would not be affected.

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Colton noted that both departments are right next door to each other; they are hoping to find one flexible and talented individual who can deal with both departments. Another option would be to give each department a ½ time clerical person; this would be the worst case scenario. Taylor suggested he would not be in favor of a ½ time clerical position and that the combined position would work out better. Colton spoke of reorganizing the meeting room on the second floor and physically connecting the two departments.

ARTICLE 28. SEPTIC LOAN PROGRAM

Taylor spoke of Title 5 and the septic loan program which started in 1995 and the fact that they are trying to start this program up again. They will receive \$200,000 for homeowners to do septic upgrades or sewer tie ins; they will receive a \$10,000 grant for administrative start up fees. The benefit to the homeowner is that it is based on income; if their income is over \$150,000, they have to be approved by DEP. Payment is proposed for up to 20 years at 2%. Corona spoke of the people that may be helped on Main Street to hook up to sewer when it becomes available. Taylor spoke of this first round for septic and clarified that this program is not for transfer or sale of a home.

Voted: (Barlow/Cohen) voted unanimously to recommend Article 28

Department of Public Works budget

Director of Public Works Director Wayne Southworth was present.

Highway Division

Southworth spoke of the proposed elimination of a Special Equipment Operator which is currently vacant and \$110,000 cut to other line items. This is a 4.5% reduction from last year's budget. Southworth explained the vacancy that occurred by transfer to the Water Division. Southworth stated that there are only 5 current crew members in the Highway Department and 13 in the Water Division. The Building & Grounds department has eight employees and they provide maintenance for all municipal and school buildings. Southworth noted that the DPW has reorganized several times. The DPW employees have been reduced by ten over the period of ten years. Barlow asked about the impact to the DPW. Southworth noted it takes longer to provide service to the community. Maintenance in subdivisions is time consuming and an issue.

Noonan asked about the current Foreman vacancy in the Highway Department. Southworth noted that this is a working position and it is desperately needed in the DPW.

Buildings and Grounds

Southworth spoke of reduction in line items for the phone system; 15.73% is the overall cut. Barlow asked about the administrative support and what they offer. Southworth noted TIP money and the money brought in for the roadway projects; you are always dealing with procurements and contracts and the familiarity with 30B; Southeastern Regional Services Group is used for all regional supplies and managing the personnel and managing the citizen and internal complaints. Southworth spoke of the new work order system to help streamline the work orders. He spoke of the tremendous amount of oversight needed. Corona clarified that the DPW administrators are workers and this is part of their duties.

Snow & Ice

Southworth spoke of level funded amount each year for the Snow & Ice Budget.

ARTICLE 27 . APPROPRIATION AND AUTHORIZATION TO EXPEND CHAPTER 90 FUNDS

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Southworth noted the state has announced that we will receive \$730,868 for roadways, sidewalks and limited drainage.

Voted: (Cohen/Noonan) voted unanimously to recommend Article 27

Colton referenced the Solid Waste Budget and stated that we have a tentative agreement with Waste Management which will allow the Town to purchase and distributed 96 gallon recycling cart at no additional costs to subscriber as well as adding two bulky item pickups per year. Waste Management has agreed to drop their price to so we can purchase and deliver the recycling cart. Town meeting approved the carts last year. Corona noted that the rates will not go up for the people that participate in the Town's trash program and reiterated that we will now get bulk pick up twice a year. Colton suggested that this is the time to subscribe.

Water budget

Operations Manager Jack Marsh was present. Colton gave a brief overview of the Enterprise Fund and explained that he decided not to cut this enterprise fund because they are in the process of doing a rate study. This is a non property tax item and it doesn't add or subtract from the deficit. Corona further explained that it's like a completely separate business. Corona asked when the last time the water rate was increased. Marsh confirmed 2005. Marsh noted the grant for the solar panels that helps offset electrical costs at the pump station off Rt. 138.

Cohen asked about police details used for the water jobs and the cost. Marsh stated that we have no choice, we are in the very busy construction season and the details are needed for the public's safety and the employee's safety.

ARTICLE 39. BYLAW AMENDMENT; METER TAMPERING

Marsh spoke of the current \$100 fee and request to increase to \$1,000. He noted we don't get a lot of violators but there are a few instances. This bylaw change would affect businesses and homeowners that have irrigation systems.

Voted: (Cohen/Noonan) voted unanimously to recommend Article 39

State of Water Surplus

Corona spoke of the Phase II request for restrictions for 2011. Marsh explained what was allowed last year and gave a brief explanation of the change for this year. See the attached memo. Corona noted this is a change and asked how this information will get out to the public. Marsh noted we will have this new information in the newspaper; the internet and draft a flier for the entire Town. Odd homes will water on Tuesday and Friday, etc.

Marsh suggested that we may not go back to the three day watering schedule. Corona asked to educate the public on how to water less and be effective. Southworth noted the Xeriscape Garden at the Water Division and the method of providing education through programs such as the annual poster contest. Marsh will work with the Green Communities Committee to get this message out. Corona suggested using the Town's Facebook page. Marsh feels we are making progress compared to a few years ago.

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Colton asked if anyone is exempt from this restriction. Marsh replied no and suggested that if anyone sees violations to call the Water Department. Marsh confirmed that businesses are not exempt and hand held hoses can be used any time.

Voted: (Cohen/Barlow) voted unanimously to approve Phase II water restrictions

Town Accountant budget

Town Accountant Wendy Nightingale was present. Colton referenced the very small department and spoke of the \$1,500 cut to the department.

ARTICLE 2. RE-AUTHORIZATION OF REVOLVING FUNDS

Nightingale explained the revolving accounts and the request to reauthorize for FY'12.

Voted: (Barlow/Cohen) voted unanimously to recommend Article 2

ARTICLE 3. SUPPLEMENT FISCAL YEAR 2011 BUDGETS

There was no discussion on this article.

ARTICLE 4. PAYMENT OF BILL(S) FROM A PRIOR FISCAL YEAR

Nightingale recommended dismissal at town meeting if we have no bills from prior fiscal year.

ARTICLE 5. APPROPRIATION OF FUNDS FOR SEXUAL ASSAULT SURVIVOR AND PREVENTION SERVICES

Voted: (Barlow/Noonan) voted unanimously to recommend Article 5

ARTICLE 6. ELECTED OFFICIALS' COMPENSATION

Voted: (Barlow/Noonan) voted unanimously to recommend Article 6

ARTICLE 16 . FUND SICK LEAVE BUYBACK REQUESTS AS REQUIRED BY COLLECTIVE BARGAINING

Nightingale explained the requests for two officers to buy back sick leave. Corona noted that sick leave buyback has been removed from the union contracts and this is no longer available for new employees. Nightingale noted that this article as proposed also covers another employee who was awarded this under arbitration.

Voted: (Noonan/Barlow) voted unanimously to recommend Article 16

ARTICLE 17. RETIREMENT CONTRIBUTIONS AND OTHER PAY FOR ACTIVATED PERSONNEL

Nightingale noted that the Town just became aware that we must pay for retirement contributions for activated military personnel.

Voted: (Barlow/Cohen) voted unanimously to recommend Article 17

ARTICLE 29. APPROPRIATE FUNDS FOR SPECIAL EDUCATION PURPOSES

Nightingale explained the involvement with Project Spoke and Easton's share when they disbanded; the School Department requested that we set aside funds to stabilize the fluctuation in special education costs.

Barlow asked the effects on the students that were using Project Spoke. Nightingale replied that they have joined another collaborative for students in need. Cohen expressed concern with supporting this article.

Voted: (Corona/Barlow) voted 3-1 to recommend Article 29; *Cohen opposed*

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ARTICLE 30. APPROPRIATE FUNDS FOR ACTUARIAL VALUATION

Nightingale explained the reporting requirement.

Voted: (Barlow/Noonan) voted unanimously to recommend Article 30

Town Counsel Budget

Colton noted he cut \$10,000 out of the Special Counsel line item stating that legal costs for Shovel Shop have been paid by Beacon and all other cases for special counsel have been winding down. We will be giving more work to Town Counsel which has a capped amount per month.

Selectmen's Budget

Colton spoke of cuts to the Selectmen's budget and specifically noted that overtime and the office supplies budgets have been cut.

Noonan asked if the Selectmen, other than the Chair should forgo the salary. Cohen agreed and suggested that he would also carry this notion to all other paid Boards. Corona spoke of the costs associated with volunteer work for the Town. Corona would be in favor of cutting the salary but not eliminating it entirely. After discussion, it was decided the Board could consider this topic for a future discussion.

Bottle Bill Resolution

Corona noted that Cohen asked that this item be discussed. Corona spoke in support of this bill.

Voted: (Cohen/Barlow) voted unanimously to support the Bottle Bill

Cultural Council Appointments

Colton referenced the six citizens that requested appointment to the Cultural Council.

Linda Paolucci – 241 Prospect Street, Easton
Peter Buhl – 28 Daniel Drive, Easton
Kate Mensch – 312R Bay Road, Easton
Richard Connolly – 9 Briarwood Circle, Easton
Paula Vogler – 6 Balsam Lane, Easton
Francis B. Smith, Jr. – 7 Cross Street, Easton
(slate)

Voted: (Cohen/Noonan) voted unanimously by roll call to appoint the slate

Cohen-slate; Corona-slate; Barlow-slate; Noonan-slate

Disclosure of Appearance of Conflict of Interest – Easton Affordable Housing Trust Board

Corona noted that if a committee member is appointed by the Selectmen and there is an appearance of a conflict, this should be filed. Colton suggested that the Board consider this insignificant and that we keep this in the file. She no longer works for the attorney.

Voted: (Corona/Barlow) voted unanimously to find the appearance of conflict not significant and to place this on file

Town Administrator Performance Evaluation

The Board reviewed the Town Administrator's performance evaluation. Corona noted that this is an exceptional review for the Town Administrator. She has had the pleasure of working with Colton and is

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overjoyed with his creativity, specifically the Shovel Shops development and the concept of expanding the wastewater treatment plant beyond Shovel Shops. Barlow noted the fact that the expectations has risen because of all he has accomplished. Cohen noted it takes a real leader to do things when things are tough and Colton has done so.

Colton thanked the Board for the kind words and generosity of the evaluation noting the suggestions are good and he intends to address any suggestions noted in the evaluation. Colton referenced the new proposed goals and suggested that the goals be discussed at the next meeting.

Minutes

Voted: (Noonan/Barlow) voted unanimously to approve general minutes dated 3/14/11

Town Administrator Notes

None

Public Participation

None

Selectmen's Notes

Corona noted on May 4th there will be a South Coast Rail meeting and this will be on the Town's website and the Facebook page.

Easton's population based on the 2010 Federal Census is 23,112 and this is a 3.65% increase over the 2000 Federal Census count. This change may cause a slight redistricting of streets in the future.

Cohen noted that he was the Director of Athletics and Assistant and then Assistant to the President at Northeastern University prior to retiring. The officials at the college were always aware they were tax exempt yet the year he left, they paid \$500,000 to the City of Boston. All facilities were available at very little charge and the track in Dedham was utilized by the citizens of Dedham. Cohen spoke of his new role as Tournament Director for Massachusetts Interscholastic Athletic Association and they selected the Oliver Ames High School to run the state meet for track. Cohen contacted Stonehill College and they offered the use of their facilities at an exorbitant price and so he went back to Northeastern University and they have agreed to host the meet for no charge. Cohen stated that he finds it difficult that a college of this size doesn't provide services and hopes that they have a change of heart in the future. Corona referenced the \$20,000 that Stonehill College no longer pays to the Town as a yearly gift.

Press Notes

None

Voted: (Barlow/Noonan) voted unanimously to go into executive session for the purpose of discussing litigation, not to return to open session (9:50pm)

Respectfully submitted,

Mary Southworth

List of Documents and Other Exhibits Used:

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Agenda Notes
Arbor Day Proclamation & Flier
Stonehill College Inc., request for one day entertainment license
Easton Tiger Youth Lacrosse Fundraising Flier
Junk Dealers License Renewal applications
Draft Annual Town Meeting Warrant Articles
FY'12 Budget Memo 4/11/11
Request for State of Water Supply Conservation Phase 2
Bottle Bill Resolution
Cultural Council applications
Appearance of Conflict of Interest Disclosure Form – Affordable Housing Trust Board
Town Administrator Performance evaluation
Selectmen's Meeting Minutes 3/14/11
Health Insurance Comparison Information relating to Retirees
Tentative agreement – Solid Waste & Recycling Program



TOWN OF EASTON
DEPARTMENT OF PUBLIC WORKS

Water Division

417 Bay Road Easton, MA 02375-1416
Tel. (508) 230-0850 Fax: (508) 238-6485



INTEROFFICE MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JOHN J. MARSH
SUBJECT: STATE OF WATER SUPPLY CONSERVATION / WATER RESTRICTIONS
DATE: 3/30/2011
CC: DAVID COLTON, TOWN ADMINISTRATOR
WAYNE P. SOUTHWORTH, DPW DIRECTOR

I would like to request that the Board of Selectmen vote to declare a "State of Water Supply Conservation", Phase 1 from May 1, 2011 through September 30, 2011. This action is necessary to conform to the requirements of Town's Water Management Act Permit issued by the Commonwealth of Massachusetts, Department of Environmental Protection. Our permit specifies performance standards for residential gallons per capita day (RGPCD) to be 65 gallons or less.

Unfortunately our per capita has increased from 58 to 67 gallons per day. Therefore we are required to move our restrictions to Phase 2 this year. I believe that this increase is due to the use of irrigation systems as last summer season was dryer than the previous year. The difference is Phase 1 allowed watering on an even or odd calendar day based on their address as this Phase 2 restricts watering to two days per week based on their address.

Phase 2 restriction is as follows:

- Even numbered addresses will be restricted to allow lawn watering only on Monday and Thursday between the hours of 5:00 AM to 8:00 AM and 6:00 PM to 9:00 PM
- Odd numbered addresses will be restricted to allow lawn watering only on Tuesday and Friday between the hours of 5:00 AM to 8:00 AM and 6:00 PM to 9:00 PM
- Handheld hoses will be allowed anytime.

The vote of the Board is required as part of the Code of the Town of Easton, Water Division Regulations §223-64, Mandatory water use restrictions, Amended 11-17-2008 STM.

Penalties for not complying with this regulation are as follows:

- Written warning for the first violation
- \$50 for the second violation
- \$100 for each subsequent violation

Each day of violation shall constitute a separate offense.