

## **TOWN OF EASTON GREEN COMMUNITIES COMMITTEE CHARGE**

Mission: To help educate the Town of Easton on clean energy options and measures that can be implemented to reduce energy use, conserve resources and reduce emissions; to assist in the development of cost effective projects on municipal facilities to reduce energy and resource use and develop renewable energy resources; and to promote awareness of new technologies and their potential impact on energy use and resource conservation.

Membership: Seven (7) persons to be appointed by the Board of Selectmen. The committee shall be comprised of the following: a member of the Board of Selectmen, appointed by the Chair, and a member of the School Committee, appointed by the Chair. The Committee shall also include an employee of the Town of Easton with energy monitoring experience, a student from the Oliver Ames High School and three at-large members, all appointed by the Board of Selectmen. The at-large members shall be residents of Easton. One at-large member shall be appointed for a term of one year; one at-large member for a term of two years; and one at-large member for a term of three years.

Upon the expiration of each of the terms thereafter, The Board of Selectmen designee, the School Committee designee, the town employee, and the student shall be appointed for one year terms. The members at-large will be appointed for terms of three years.

- Tasks:
- 1.) Serve as an information resource for town residents, business owners and municipal employees on the benefits of energy and resource conservation. Increase constituents' awareness of resource conservation methods, energy efficiency programs, utility rebates and state/federal programs to promote energy efficiency. Utilize web technologies as appropriate.
  - 2.) Review and interpret data files on the energy consumption in town buildings and vehicles to develop baseline energy data, current consumption levels and assist in the projection of energy and resource budgets/demands. Provide advice to the Town Administrator on the development of policies and budget items that could contribute to reduced energy and resource use.
  - 3.) Assist in the development of studies that will lead to cost effective reduction in the use of energy and other resources at existing and planned municipal facilities.

- 4.) Investigate and identify funding sources that may support the implementation of energy efficiency, renewable energy development and reduction of resource utilization projects. Assist in the preparation of grants and proposals leading to the development of such projects. Assist in the development of funded projects to the extent necessary to assure project implementation.
- 5.) Recommend changes to municipal codes, ordinances and policies as appropriate to reduce energy use, conserve resources and reduce emissions within the Town of Easton.
- 6.) Solicit and analyze suggestions from citizens and other community constituents on energy savings, energy efficiency, renewable energy development and resource utilization. Publicize results on the Town web site.
- 7.) Produce periodic reports for use by the Town Administrator and an annual report to the Board of Selectmen on Committee activities, projects under development and completed initiatives.