This is my twenty eighth quarterly report issued as Town Administrator of Easton. These quarterly reports will be mostly a summary of individual quarterly reports submitted by department heads. This report covers the period from July 1, 2013 through September 30, 2013. This quarter saw the substantial completion of Easton’s first Waste Water Treatment Facility as well as hire of Easton’s full-time Veterans’ Services Director, Christine Lang. I encourage everyone to read the full report and note the volume of important services being performed, but a few highlights worth special mention are:

- The Easton Fire Department saw two Firefighters promoted to Step-2 duty and also the passing of retired Fire Chief David “Brownie” Brown.

- Two new Police Officers completed their Police Academy training and Officer Brandon Walkus was appointed as a detective.

- The Department of Public Works has continued the administration of Easton’s Commonwealth Connect Application, which allows residents to report potholes and street light outages from their mobile phone or computer.

- The Ames Free Library continued to be in the top ten highest circulating libraries in the 73-member SAILS consortium, and the second highest in our population group.

- The Recreation Department saw 160 members sign up for the Town Pool, where new picnic benches were on site thanks to David Morgan from BSA Troop 193.

- Planning and Community Development coordinated an Economic Development Self-Assessment Tool workshop with Northeastern University.
I. Public Safety

Fire Department
Kevin Partridge, Fire Chief

The services the department provided during the first quarter of FY 14 are:

Calls for Service
The Easton Fire Department responded to 1,329 calls for service during the months of July, August, and September, 2013. 403 medical calls, with 349 patients transported to area hospitals during this time period. There were 926 fire related calls. The monthly break-down is as follows:

<table>
<thead>
<tr>
<th></th>
<th>Fire Calls for Service</th>
<th>Medical Calls / Patients transported</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>334</td>
<td>141/119</td>
</tr>
<tr>
<td>August</td>
<td>318</td>
<td>130/113</td>
</tr>
<tr>
<td>September</td>
<td>274</td>
<td>132/117</td>
</tr>
</tbody>
</table>

Of particular note:

Mutual Aid was provided to neighboring communities for:
- Fire apparatus 9 times
- Ambulance 16 times

Mutual Aid was received by neighboring communities for:
- Fire apparatus 3 times
- Ambulance 55 times

Highlighted Responses
August 23: Group 1 responded to a medical emergency at 24 Rockland Street involving a contractor building a house that shot a nail from a nail gun into his knee. The incident occurred at 3:15 P.M. and required the response of Engine 4, Ladder 1, and Ambulance 1.

The victim, a 42 year old Norton resident, was working on framing the roof, and was up on scaffolding approximately 10 feet high when the injury occurred. Removal from the scaffolding was necessary so crews used a stokes basket and the aerial ladder to lower the victim to the ground once his injury was stabilized. Med-flight helicopter was called and the victim was transported to the Boston Medical Center. The Med-flight helicopter landed at the Parkview Elementary School.
Fire Prevention / Inspections
Smoke Detector plan reviews 22
Smoke Detector & Carbon Monoxide Detector Inspection 100
Installation or Alteration of Fuel Burning Equipment 8
Tank removals 8
Propane Installation inspections 14
Sprinkler System Installation/Alteration/Repair 2
Fire alarm Installation/Repair 4
Cutting & Welding 0
Underground Flammable Storage 1
Fire Report 1
On-going plan reviews, construction meetings and Inspections continue on the following major projects:

- Southeastern Regional School - addition/renovation- Sprinkler system brought on line, complete new fire alarm system in full service.

- Shovel Shop/Beacon project 50 Main Street - the final acceptance testing for sprinklers in certain buildings completed. Fire Alarm installation complete in majority of building.

Revenue
The department received $288,747.34 in revenue from ambulance billing:

- July - $85,394.25
- August - $104,241.42
- September - $99,111.67

The department received $16,630.00 in revenue from fire permits and inspections:

- Plan reviews- $2,100.00
- Sprinkler plan/inspection- $450.00
- Smoke Detector/CO inspections- $8,150.00
- Fire Reports- $90.00
- Fire Alarm Installation/Insp. $850.00
- Oil Burner permit/inspection- $1,350.00
- Propane permit/inspection- $1,400.00
- Tank removal/Install $1,100.00
- Gas Station Registrations $200.00
- Fire alarm Box Fee (Annual) $940.00

Training

Monthly Drill Topic - July

- Driver Training/Awareness- Firefighters were put through a drivers awareness training class and obstacle course.
- Boat - personnel reviewed boat safety and operations and deployed the boat.
- Heat Emergencies - Ems personnel review heat emergencies and treatment

August

- Chain Saw Operations – chains saw operations and safety while operating and cutting with a chain saw. Servicing and maintaining a chain saw was also reviewed
- Walk-thru at Ames Shovel Shop Apartments was conducted
• Neurological Disorders- this common adult illness was reviewed with all personnel, sign and symptoms and proper treatment was reviewed

September
• Engine 4 hose testing completed
• Drafting – drafting operation reviewed and conducted
• Columbia Gas LNG Facility – a walk thru of Columbia Gas facility on Eastman Street was conducted and a review of an LNG tanker was also conducted
• Basic life support overview was conducted- Back to Basics

Various “10 minute training” included:

1. Foam equipment
2. Pre-plan meeting for 7 Roosevelt Circle
3. Ground Ladders
4. Church Fires
5. Walk-thru at Congregational Church
6. Southeast Regional Vocation High School walk-thru

Department Injuries & Sick Time

Sick Time Use for 1st Quarter- 47 Shifts

Injury on duty:

- Arm injury – lost time – 10 hours- While lifting a piece of equipment the FF injured his bicep.
- Head injury- 452 hours- while hose testing a piece of equipment broke and caused the hose tester to lung and strike the FF causing a head injury.

Equipment
The rescue ropes on the department were all replaced with new ropes and a new thermal imaging camera placed in service.

Personnel
Firefighters Kyle Lovell and Kyle Riendeau were promoted off of probation to Step-2 Firefighter.

Retired Fire Chief David W. “Brownie” Brown, of the Easton Fire Department, died Friday, June 14, 2013. Chief Brown began his career with the Easton Fire Department as a volunteer fire fighter at the age of 18, retiring at the age of 55 as Chief of the Department. He was a member of the Massachusetts Fire Chiefs Association and the Bristol County Fire Chiefs Association.
The Department paid tribute to the former Fire Chief with an Honor Guard and Color Guard at his services.

**Miscellaneous**
The Chief, EMS Coordinator, Training Leader, and Service Medical Director Dr. Crowley, Met with the Hospital Medical Director Dr. Rick Herman at the Good Samaritan hospital. The Department and the hospital have begun to meet annually to discuss EMS services and operations.
Police Department
Allen Krajcik, Police Chief

Incidents

Total Incidents 3342
Arrests 46
B/E Businesses or buildings 2
B/E Homes 0
B/E Motor Vehicles 10
Robbery 2
Rape 0
Citations 197
Motor Vehicles Crashes 148

Traffic Safety
A very tragic pedestrian accident occurred on Summer Street on September 2, 2013. The pedestrian, who was on the sidewalk and walking his dog, was killed. The seventeen year old motorist who caused the crash is being charged in the accident. The Town's Traffic Safety Committee was asked to look into any issues or concerns with the safety of Summer Street.

Central Dispatch
The implementation of centralized dispatch has been delayed due to technical problems with the equipment that the fire department uses to receive alarm calls. This problem has been rectified and the public safety dispatchers will begin dispatching the fire department’s personnel and apparatus in October.

Personnel
Two new police officers graduated from the Plymouth Police Academy and are undergoing eight weeks of Field Officer Training. Once they complete this “on-the-job” training they will begin working alone. Their field training officers are Sgt. James McAvoy and Officer Tim McPeck. The officers are Dennis Kitsos and Matthew Solov. Their academy training was 26 weeks long.

Officer Brandon Walkus was appointed as a detective. He is attending several necessary classes and has been a great asset to Det. Sgt. Darren Mangott. Both detectives have been extremely busy this past quarter and I am hoping to give them a third detective soon.

Officer Robert Tuohy is still injured on duty and has applied for disability retirement. He was injured in a cruiser accident in December 2011 and is not able to return to his duties as a police officer. Sgt. Mark Ferretti has also applied for disability retirement; he has been out injured for over a year.
Crime
Several violent armed robberies occurred this quarter, one was at the Burger King restaurant, and the suspect was armed with a handgun. After extensive detective work and after working with numerous other departments, an arrest was made for this robbery.

A second robbery occurred at the Dunkin Donuts on Washington Street. The suspect showed a handgun. It is believed that this suspect is responsible for over twenty robberies of Dunkin Donuts restaurants in the south shore and metro south area. An employee of the restaurant was injured during the robbery. Our detectives are part of a task force investigating these robberies.

Allen Krajcik  
Chief of Police
II. Department of Public Works
David J. Field, P.E., Director of Public Works

I am pleased to submit this 1st quarter report for FY2014. During this quarter I attended the following meetings:

(3) Board of Selectmen Meetings
(3) Municipal Building Committee Meetings
(1) Executive Loss Committee Meeting
(3) North Easton WWTP Monthly Meetings
(7) North Easton Village Infrastructure Project Meetings
(1) OCPC Joint Transportation Committee Meetings
(6) Main Street Revitalization Meetings
(2) Traffic Safety Committee Meetings
(1) Master Plan – Transportation Group Meeting
(1) APWA Congress
(1) Bay State Roads Training

20 streetlights were maintained by our streetlight maintenance contractor during the fourth quarter.

The DPW continued to administer the Commonwealth Connect application which allows residents to report issues from their mobile phones or via the Town website. The application is currently set up to allow reporting of potholes, streetlights, trees, and other issues. During the 1st quarter, DPW received 58 service requests (14 for potholes, 13 for trees, 14 for streetlights, 17 others) using the application.

In July, as part of the FY2014 Pavement Management Plan, work to repave Howard Street was completed. Work completed in the 1st quarter included final paving, loam and seeding, and line striping. In addition, crack sealing on 30 miles of roads was completed as part of routine maintenance efforts.

As part of the GIS improvement Project, the DPW is working with our consultant to enter into a contract for the implementation of improvements to our GIS system. Planned improvements include establishing a centralized GIS data server, migrating GIS data into local government information model, creating information viewers for the public, and developing additional mobile applications for various departments. It is anticipated that work on this project will begin in the 2nd quarter.

Construction began on the North Easton Revitalization Project on 8/26/2013. The contractor on the project is I. W. Harding Construction Company or West Bridgewater with a bid of $1,199,966.27. As of 9/30/2013 the project was approximately 13% complete. Based on the contractor’s schedule, it is anticipated that the majority of the work on Main Street will be completed this fall and that the construction of the walkway and Town Parking Lot will be completed in the spring.
Work on the wastewater treatment plant (WWTP) is substantially complete and DEP has approved the plant for use. The plant will begin receiving flow once the sewer collection system is brought online and/or the shovel shops development is occupied. The construction of the Infrastructure Project is progressing and as of 9/30/2013 is approximately 78% complete. The water portion of the project is substantially complete. It is anticipated that the sewer portion of the project will be substantially complete this fall and that paving will take place in the spring.

On June 25, 2013 the Town of Easton was notified that we had received a $250,000 Green Communities Competitive Grant for the installation of additional LED streetlights and insulated garage doors. The DPW is working on moving ahead with the projects and we hope to complete the projects this winter.

The Town issued an RFQ for energy management services on 7/10/2013 in an effort to begin the process of undertaking energy efficient infrastructure upgrades that would ultimately be funded from the energy savings resulting from those upgrades. On 8/16/2013 the Town received responses from five firms. The Town evaluated the proposals and interviewed the top three firms. The Town hopes to begin negotiating a contract with the successful firm and to begin the investment grade audit in the 2nd quarter.

The Town issued a RFP for a comprehensive facilities assessment of municipal and school buildings on 7/31/2013. The goal of the facilities assessment is to determine the condition of all major building systems and components while creating a computerized routine and preventative maintenance plan. The Town received responses from five firms and is scheduled to interview the top three firms in October.

The Traffic Safety Committee reviewed and made recommendations on several items, including multiple safety related issued on Summer Street, and a resident suggestion that traffic be rerouted at the intersection of Main Street, Lincoln Street, and Center Street.

Some of the other projects that the DPW has been involved with this quarter include:

- Transportation and Mobility Working Group Meeting
- DPW Master Key System
- Road and Chapter 90 Planning
- Town Offices Repointing


Operations Managers Maurice Goulet and Jack Marsh will provide detailed reports of their respective Divisions.
# Department of Public Works Operations Division

Maurice Goulet, Operations Manager

1st Quarter: (July 2013 thru September 2013)

## DPW OPERATIONS DIVISION

<table>
<thead>
<tr>
<th>Unit</th>
<th>Jul.</th>
<th>Aug.</th>
<th>Sep.</th>
<th>Total</th>
<th>Unit</th>
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<tr>
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<tr>
<td>Line Painting</td>
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<td>Sign Maintenance</td>
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<td>Flail Mowing</td>
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<td>16</td>
<td>9</td>
<td>14</td>
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<td>Street Sweeping</td>
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<td>event</td>
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<tr>
<td>CB/MH Repair</td>
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<td>6</td>
<td>ea</td>
</tr>
<tr>
<td>New CB/MH Installation</td>
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<td>1</td>
<td>2</td>
<td>1</td>
<td>ea</td>
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<tr>
<td>Catch Basin Cleaning</td>
<td>event</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>event</td>
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<tr>
<td>Drain Clearing</td>
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<td>0</td>
<td>0</td>
<td>2</td>
<td>event</td>
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</tbody>
</table>

| **BUILDING & GROUNDS** | | | | | |
| Tree Work | ea | 88 | 43 | 57 | ea |
| Stump Grinding | ea | 3 | 6 | 5 | ea |
| Event Setups | event | 0 | 0 | 0 | event |
| Mowing School | event | 13 | 20 | 21 | event |
| Mowing Other | event | 18 | 17 | 13 | event |
| Line Field School | event | 2 | 10 | 13 | event |
| Clean-ups | event | 0 | 0 | 0 | event |
| Electrical School | event | 17 | 18 | 19 | event |
| Electrical Other | event | 17 | 11 | 15 | event |
| HVAC School | event | 23 | 23 | 20 | event |
| HVAC Other | event | 6 | 4 | 14 | event |
| Craftsman School | event | 14 | 22 | 4 | event |
| Craftsman Other | event | 17 | 15 | 12 | event |
Highway Division Daily Log
July 2013 – September 2013

Building and Grounds Division Daily Log
July 2013 - September 2013
### Water Division

**John J. Marsh, Operations Manager**

- Read meters, process data: 21,895
- Process Calculate & export data to vendor for water bills: 7,369
- Miscellaneous service bills: 113
- Prepared bills for property transfers: 100
- Gallons of Water Pumped and Treated: 213,863,000
- Replaced meters: 71
- New service applications: 11
- Installed new services: 106
- Water Conservation Letters Processed & Mailed: 132
- Meter Replacement Letters Mailed (#1): 36
- Meter Replacement Letters Mailed (#2): 37
- Meter Replacement Letters Mailed (#3): 17
- Meter Replacement Letters Mailed (#4): 0
- Total Letters Mailed: 90
- Meter Replacement (Door Hangers): 0
- Answered Service and Maintenance requests: 802
- Renewed Services: 0
- Service Leaks Repaired: 1
- Hours of Leak Detection Performed: 206
- Dug up & repaired main leaks: 2
  - 2" Water Main(s): 0
  - 4" Water Main(s): 0
  - 6" Water Main(s): 2
  - 8" Water Main(s): 0
  - 10" Water Main(s): 0
  - 12" Water Main(s): 0
  - 16" Water Main(s): 0
- Repaired hydrants: 12
- Dug up & replaced hydrants: 0
- Routine hydrant maintenance: 477
- Frozen Services: 0
- Reviewed plans for backflow devices: 0
- Surveyed buildings for cross connections: 31
- Tested backflow prevention devices: 112
- Took delivery of bags of hydrated lime: 1200
- Took delivery of barrels of chlorine: 55
- Photovoltaic Energy Production (Solar Power) in kWh: 19074
- Collected bacteriological samples & delivered to laboratory: 129
III. Public Services
Town Clerk’s Office
Jeremy Gillis, Town Clerk

News
This quarter saw the Town Clerk attend various meetings relative to his duties. Executive Board meetings for the Massachusetts Town Clerk’s Association and Tri-County Clerk’s Association were attended as well as an Education Committee meeting for the State Association. The Town Clerk attended 2 meetings in Boston at the Statehouse regarding Election Reform. The Town Clerk also attended the New England Office Supply Expo in Braintree this quarter in order to refine and improve office supply procurement for the Town. From September 26 to October 5, The Town Clerk attended a Study Abroad/International Relations program in Scotland. This program was comprised of 30 Municipal Clerks from the United States, Canada and England. Meetings were held with Legislative Leaders, Clerks and Archivists in Edinburgh, Dundee, Fife, and Glasgow. This trip was a wonderful experience and the Town Clerk has brought back many new ideas to utilize in the office, particularly in the areas of records management. The trip was made possible through the efforts of the International Institute of Municipal Clerks and a grant from the Municipal Clerk Education Foundation.

Elections/Voting
In comparison to the past 4 years this was a relatively slow quarter for Elections and voting. There were no Elections or Town Meetings this quarter. The Office did register 160 new voters (a decrease of 467 experienced in the same quarter last year) and processed 310 voter registration changes (a decrease of 1244 in the same quarter last year). These decreases are regularly experienced in odd numbered years following a Presidential election, and the rush for voters to be registered for the 2 special Senate elections held earlier this year. Preparations are underway to process the Special Town meeting to be held November 4, 2013 as well as the Annual Town Election and Annual Town meeting to be held in April and May, 2014, respectively.

Records Management
As it was a slow quarter election-wise, the Town Clerk and Records Manager were able to pursue major enhancements to the Town’s Records Management Program. The Board of Selectmen approved a Records management Policy for Town Hall in September, which, among other things, formally established the 3rd floor of Town Hall as the Municipal Records Center. The Town Clerk and Records Manager conducted a massive cleanup and out of this space in order to better keep, protect and manage the Town’s records. Over 700 new boxes were catalogued and added to the Records management Database; several dozen boxes of outdated materials were removed and are slated for destruction. Hundreds of pounds of combustibles (scrap wood, old decorations, etc.) were also removed during this time. With cooperation from the DPW and Fire Inspector, several new fire extinguishers and reflective signage were added to space as well, enhancing the security and safety of the Records Center and its
Inferior wooden shelves have begun to be replaced, and as time and budget allow will be completely replaced in the coming years. Some images from the project:
Training
Consistent with the Office’s mission statement, a continuing education is a necessity in an ever-changing landscape of laws and regulations. This quarter, both the Town Clerk and Records Manager attended a variety of training sessions:

<table>
<thead>
<tr>
<th>CLASS TITLE</th>
<th>TAKEN BY</th>
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<tbody>
<tr>
<td>IS-00007 CITIZEN'S GUIDE TO DISASTER ASSISTANCE</td>
<td>LONGHURST</td>
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<tr>
<td>IS-00340 HAZARDOUS MATERIALS PREVENTION</td>
<td>LONGHURST</td>
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<tr>
<td>IS-00910.A EMERGENCY MANAGEMENT PREPAREDNESS FUNDAMENTALS</td>
<td>LONGHURST</td>
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<tr>
<td>IS-00253.A OVERVIEW OF FEMA ENVIRONMENTAL &amp; HISTORIC PRESERVATION REVIEW RESPONSIBILITIES</td>
<td>LONGHURST</td>
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<tr>
<td>IS-00393.A INTRODUCTION TO HAZARD MITIGATION</td>
<td>LONGHURST</td>
</tr>
<tr>
<td>OVERVIEW OF HOW SCOTLAND IS GOVERNED</td>
<td>GILLIS</td>
</tr>
<tr>
<td>HISTORIC HOUSE REGENERATION ISSUES</td>
<td>GILLIS</td>
</tr>
<tr>
<td>THE COUNCILLOR'S PERSPECTIVE</td>
<td>GILLIS</td>
</tr>
<tr>
<td>WORK OF THE SCOTTISH PARLIAMENT</td>
<td>GILLIS</td>
</tr>
<tr>
<td>WHERE CLERKS FIT IN THE SCOTTISH SYSTEM AND THEIR MULTIFARIOUS RESPONSIBILITIES</td>
<td>GILLIS</td>
</tr>
<tr>
<td>EXECUTIVE COMMITTEE MEETING IN THE KINGDOM OF FIFE</td>
<td>GILLIS</td>
</tr>
<tr>
<td>SCOTTISH NEW TOWNS-DEMOCRACY IN ACTION</td>
<td>GILLIS</td>
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<tr>
<td>FAMILY HISTORY/GENEALOGICAL TOURISM WORK</td>
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<td>SCOTLAND’S ELECTION SYSTEM</td>
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<td>ADMINISTRATION OF LOCH LOMOND NATIONAL PARK</td>
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<td>INFORMATION MANAGEMENT</td>
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<tr>
<td>MONETARY PENALTIES AND THE INFORMATION TRIBUNAL</td>
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<td>TAKING REGULATORY ACTION: THE LOGIC BEHIND DECISIONS</td>
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<tr>
<td>DRAFTING AND INTERPRETING LEGISLATION</td>
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<td>ADULT HEALTH AND SOCIAL CARE INTERGRATION</td>
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**Inspectional Services**  
Mark Trivett, Inspector of Buildings

<table>
<thead>
<tr>
<th>Permit Activity</th>
<th>Count</th>
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<tr>
<td>Building Permits</td>
<td>141</td>
</tr>
<tr>
<td>Foundation Permits</td>
<td>16</td>
</tr>
<tr>
<td>Certificates of Inspection</td>
<td>13</td>
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<tr>
<td>Demolition Permits</td>
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</tr>
<tr>
<td>Electrical Permits</td>
<td>186</td>
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<tr>
<td>Plumbing Permits</td>
<td>111</td>
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<tr>
<td>Gas Permits</td>
<td>82</td>
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<tr>
<td>Mechanical Permits</td>
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<tr>
<td>Trench Permits</td>
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<tr>
<td>Miscellaneous</td>
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**Total Receipts**  
$120,081

<table>
<thead>
<tr>
<th>Inspections</th>
<th>Count</th>
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<tbody>
<tr>
<td>Building Inspectors</td>
<td>586</td>
</tr>
<tr>
<td>Inspector of Wires</td>
<td>233</td>
</tr>
<tr>
<td>Plumbing &amp; Gas Inspector</td>
<td>276</td>
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**Total Calls for Inspections**  
1095

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<thead>
<tr>
<th>Other Activities</th>
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<tbody>
<tr>
<td>Meetings with Town Administrator</td>
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<tr>
<td>Meetings with Town Counsel</td>
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<tr>
<td>Meetings with Development Review</td>
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</tr>
<tr>
<td>Fire Department Meetings</td>
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<tr>
<td>Emergency Calls</td>
<td>7</td>
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<tr>
<td>Meetings with Design Professionals, Developers, Attorneys</td>
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<tr>
<td>Department Head Staff Meetings</td>
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<tr>
<td>Building Officials Seminars for Continuing Education</td>
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<tr>
<td>Court Appearances</td>
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<tr>
<td>Architectural Access Board (AAB)</td>
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</tr>
<tr>
<td>Building Code Appeals Board</td>
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<tr>
<td>Advanced Driver Training</td>
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</tr>
<tr>
<td>Selectmen’s Meeting</td>
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</tr>
<tr>
<td>Historical Commission</td>
<td>0</td>
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<tr>
<td>Business Working Group</td>
<td>1</td>
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</table>
Board of Health
Mark Taylor, Health Agent

Staff
The main working force that reports to the Board of Health office is composed of one full-time Health Agent, one part-time Health Agent and one part-time Health Inspector and a shared Executive Assistant with Inspectional services. Many shared senior citizen volunteers to back up of day-to-day filing and cover phones.

The Board of Health team includes other professionals with disciplines that helped in providing public health services. These individuals did not report to the office daily or occupy the office. They were the public health nurse, animal inspectors and the Board of Health members.

Training and Seminars
During this quarter the following Trainings and Seminars were attended. This is to insure the Town of Easton, through the Board of Health, stays up to date on emergency preparedness, emerging public health concerns and to maintain current licenses.

They are as follows:

- 3 Coalition meetings
- Community Sanitation Training
- MHOA training on Medical Marijuana

Field Work
Over the quarter we provided inspectional services to the community. Below is a summary of our field work activity:

Complaint investigations (including follow ups) – est. 4 with 10 revisits
Condemnations -1
Camp inspections and Permits-8
Food inspections– est.-54
Food re-inspections of the - est. -15
Food complaints inspections – est. 2
Pre-opening food inspections- 3
Bed and breakfast.-0
Temporary food permits/Farmers markets-8
Reportable disease notifications -48
Semi-public Swimming Pool permits – est. 6
Re-inspections Public and Semipublic swimming pool inspections-4
Pool Complaints -0
Beach Permit-1
Re-inspection Beach-2
Tanning Parlor Inspections-0 complaints 0
Dumpster site visits-estimated 1
Dog Bit investigations-1  
Cat bit investigations-0  
Housing Inspections –6

**Title V**  
Disposal Work Permits Issued -39  
Certificates of Compliance-36  
Variances-11 properties (some with multiple variances)  
High Ground Water Determinations-0  
Soil evaluations locations-26  
Soil classification sites (holes) – est. 64  
Percolation witness tests – est. 46  
Sieve sample collection – est. 12  
Open Hole inspections – 38  
Septic installation inspection final inspection – 36  
Construction sites visited – 1  
Transport offal truck inspections – 1

**EEE and West Nile**  
During this quarter we saw activity starting in July with West Nile positive pools, which has continued throughout the rest of the quarter. In Mid-August we received our first triple EEE positive. Within two weeks the Town of Easton was raised to a high risk category by the Department of Health due to Mosquito activity. The following has been reported from the Department of Public Health: 10 confirmed pools for EEE or and 7 confirmed West Nile in the Town of Easton during this quarter. Catch basins and the larviciding of by Bristol county Mosquito control last quarter and has helped increase the safety of the residents of Easton.

**Board of Health Public Hearings**  
The Board of Health meets in a public forum. Within this quarter the Board of Health met 7 times. There were no hearings this quarter.

**Projects**

**Septic Betterment Program**  
A mini grant was obtained and used to create a buck slip to send out in residents’ water bills. This resulted in the following:

- Applicants -9  
- Projects-7  
- Lending of $140,439.30

**Emergency Planning**  
Work has been continued with Ms. Amy Palmer, MPH an emergency planner from the Bristol County Emergency Preparedness Coalition. A quarterly call down drill was performed through the HANN in this past quarter. The continued update of the TAR and
other binder updates were done. Meetings with Council on Aging and the Fire Chief were held to help identify those whom have in-home needs in the event of a biological attack.

**Greater Taunton Medical Reserve**
The Greater Taunton Medical Reserve held many trainings and no meetings the last quarter including meet and greets and CPR trainings and a volunteer table top on mental stress in an emergency situation.

**Energy Conservation**
Continuing to conserve energy this quarter, efforts were made by turning off all electrical devices when not in use or when the office was closed. We recycled all paper and cardboard waste generated in the office. Our daily inspections were scheduled to be within the same vicinity in town to prevent excess gasoline use.

**Clinics**
3 Flu clinics have already have been performed at this time.
- Teacher clinic 9/12/13, 92 vaccinations
- Town hall Clinic 9/23/13, 21 vaccinations
- Open clinic Frothingham hall 9/23/13, 65 vaccinations

The VNA provided several valuable services over the last quarter.
The public health nurse was available every fourth Monday at town hall for the public. This service allows residents to come in and talk to a licensed nurse about health care. The second Thursday of each month the nurse is available at Frothingham Hall from 10:00 to 11:00 am. The nurse was available the first Tuesday every month 9:30 AM – 10:30 AM at Parker Terrace Community Room, and the third Tuesday of every month 9:30 AM – 10:30 AM at the Elise Circle Community Room for blood pressure and Blood Sugar Screening.

**Reportable Disease**
Communicable Disease Investagations-38 New and 0-follow ups needed
Blood Pressure: 65
Blood Sugar Testing: 3
Cholesterol screenings: 0
Lyme line lists: 36 new cases
Flu: 0
Pertussis: 0
Invasive group B strep: 1
Chronic Hepatitis C: 4 Chronic Hepatitis B: 1
Dengue Fever 0, Varicella: 2
1 Enterovirus
1 Salmonella
1 Shibnga Toxin
0 invasive strep Pneumo
0 invasive Haemophilus
Tuberculosis new cases 1 and 2 follow up.
2 new cases of Campylobacter, 0 case of suspected Mumps
5 Pediatric and 176 Adult Vaccines administered.
1 Shinga Toxin Positive e-Coli
1 Mantoux Testing Requested.

Meetings
There were 10 meetings attended during this quarter. These meetings involved topics involving, Board of Health Public Hearings, and Board of Health staff inspectors’ meetings, Emergency Dispensing Site/Medical Reserve Corps meetings.
The Ames Free Library
Uma Hiremath, Executive Director

“I live in Stoughton but have been coming to the Ames Free Library since I first saw it and fell in love with it. The staff are always so welcoming.” Gloria Nykiel, August 2013

Library Productivity Statistics FY2014 First Quarter

<table>
<thead>
<tr>
<th></th>
<th>YTD – FY14</th>
</tr>
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<tbody>
<tr>
<td>Circulation</td>
<td>45,951</td>
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<tr>
<td>Overdrive (e-books and audio)</td>
<td>1,420</td>
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<tr>
<td>Number of Programs</td>
<td>168</td>
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<tr>
<td>Program Attendees</td>
<td>3,332</td>
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<tr>
<td>Volunteer hours</td>
<td>574.3</td>
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<tr>
<td>Computer Usage</td>
<td>1,959</td>
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<tr>
<td>Reference transactions</td>
<td>2,514</td>
</tr>
<tr>
<td>Library Visitors total</td>
<td>19,647</td>
</tr>
</tbody>
</table>

Circulation
The library continued to be in the top ten highest circulating libraries in the 73-member SAILS consortium, and the second highest in our population group. We were the third highest library using the Bookmyne app, and within the top ten SAILS libraries in the circulation of eBooks. This suggests a community that is keen to adopt the digital world. Larger community needs were met with 13,283 items either loaned or borrowed from other libraries in the consortium during the first quarter.

Programs
The Baby Boomer grant awarded by the LSTA continued to sponsor a range of programs this quarter before concluding at the end of September.

- The ongoing ‘realty fireside chats’ featured programs on housing suitable for different stages in life.
- Financial literacy was addressed with a talk on retirement planning and on Medicare.
- Actress Judy Bernstein enacted ‘American Dreams’, a one woman dramatization of inspiring characters - most just ordinary Americans - who shared their hopes and struggles in fulfilling their own personal American dreams.
- Trip Talk series featured various Easton residents: Roula Lombardi on Turkey and Greece; Carolyn and Gino del Guercio on sailing the coast of New England on the cheap. A trip blog capturing the talks was created by L. Rubinacci at [http://www.afltriptalks.com](http://www.afltriptalks.com).
- A 2-hour pointillism workshop, with each participant leaving with a pastel created from a Seurat.
- Historical walks with Ed Hands – one on the history of Center Street and another on architects of local historic buildings.
• The finale for the Boomer programs was a 2-day Civil War living encampment September 28-29 organized by staff member, Michelle Duprey. It was very well received and covered everything from a Civil War fashion show to drills, a garden service and lantern tours. Approximately 600 people attended.
• To help build up interest for the Civil War weekend, there were a series of Civil War lectures: on percussion firearms, on submarines and a final one on the Emancipation Proclamation.

Regular monthly adult programs included:
• Book discussion on *Wolf Hall*.
• Film screening of *Wreck-It Ralph* for the family and *Beautiful Creatures* for teens.
• Knitting and beading groups.
• Tech Talk was hosted by Easton resident, Kevin Kidd, on Email with Gmail.
• The Foodie Group presented a talk on organic foods, on the variety and medicinal uses of spices; and a wine tour and tasting at the *Boston Winery* with Bobbe Anderson.
• Author talks: with Tom MacDonald; and Deborah Hill.
• Outreach book discussions at the Council for Aging (facilitated by Ian Dunbar)
• Book readings for monthly SE Rehabilitation Center visitors (by Barbara Beech, Friend of AFL).
• A new monthly poetry series was launched by George Comeaux and Rich Berg. The inaugural session featured Sheila Twyman and Charles Coe.
• A new series was also started by teen patron, Foxx Hart, who will be offering youth writing workshops for ages 9-15. The first session was well attended.

Youth Programs:
• The Summer Reading Monday programs concluded as successfully as it began with 122 attendees in the Garden. The series was adroitly handled by Youth Services librarians, Amy Dean and Mimsy Hasler who together hosted 37 summer programs with 1,279 attendees. A total of 314 children and teens participated, with 145 receiving prizes and 35 reaching the highest reading prize goal. These readers received a ticket to a Pawtucket Red Sox game and were recognized on the field.
• Teen services were also expanded in summer with a popular bracelet-making workshop hosted by Debbie Adduci, a teen book club and teen movie night.
• *Magic: The Gathering*, a weekly club for teens and hosted by teens, was resuscitated.
• A teen workshop on writing essays for college admission was also offered by Professor Talusan of Tufts University.

Other noteworthy programs were:
• A workshop on writing for adults was provided by Professor Talusan of Tufts University.
• For parents, there was a talk on how to pay for college by professional, Bill Geasey.
• A Literary Evening with Avery Lee Williams where Lee was able to entertain an audience of 30 with jokes, poetry, and toasts.
• Parenting discussion with author Lee Aven.
• A photo 'safari' through Queset Garden and a lecture by photographer, Carol Lundeen.

Facilities:
• As part of a five-year technology plan, the library exchanged 15 different brands of printers for 3 networked printers, with one on each level. The two staff printers can scan, fax, save on USB and directly email scanned documents.
• Paul Steidinger installed the three garden statues from Stonehill around the campus garden. ‘The cyclist’ has been very popular with the kids.
• On July 22, a 20’ flagpole with flag was installed by Jim Abate on the library grounds.
• The Boston Globe did an all-day fashion shoot at the library, Queset Garden, Queset House and Oakes Ames Hall on August 14.
• The OA High School yearbook portraits were taken at Queset Garden during July and August.
• The Main library was used as a meeting space by a number of groups – the Office of the School Superintendent, the Easton Youth Soccer League (who donated money), the Cultural Council, and the Cultural District committees – suggesting the need for collaborative space in the community.
• Queset House was the place to be on September 21 at the select preview of A Walk in Easton’s Woods, a library movie featuring Chet Raymo and Ed Hands. 64 people attended for what turned out to be a very pleasant evening.
• Professor Richard Guy Wilson led a group of over 30 visitors from the Boston Arts & Craft group for a tour of the library on Saturday, September 21.
• The Hockomock Film Club began viewing their movies at Queset House.
• Internet connections was sporadically lost at the library due to work going on at the Shovel Works and the main library sign was found broken and needed to be replaced in September.
• The restoration of the roof over the Children’s area was successfully concluded.
• Work on Queset House continued with both Presentation Commons and the Digital Media room completed by the end of September and the elevator installation almost completed.

Community Connections:
• The library was selected as a ‘pilot’ for the MA Statewide eBook Project.
• The library worked with the Council on Aging to both facilitate the monthly book discussion at the COA, and to deliver books to seven homebound members of the community. The patrons not only enjoy receiving library material, but also the simple act of being visited by the two volunteers, who take the time to chat and check in with their charges.
• The new Assistant School Superintendent, Lisha Cabral, and Joan Holt, the OA High School librarian visited for a tour of the learning commons and were very positive about working together in the future.
• Youth Service librarians have been working closely with Self Help Inc., South Bay Early Childhood, Old Colony Music Together, the YMCA and Mansfield Bank for programs; as well as resource sharing with local teachers and the Easton Children’s Museum.
• Easton resident, Linette Murphy, created a Geocache for the library, using both the inside and outside for the cache.
• Easton resident, Franko Jezard, volunteers bocce coaching for a few hours every Sunday and Monday.
• The library collaborated with the Easton Cultural Council to host the 4th Annual Easton Lantern Parade on August 17. It was preceded by lantern making workshops at the library.
• Shelley Quezada from the Massachusetts Board of Library Commissioners visited August 19 and was happy with the implementation of the Boomer grant.
• Patrons Amy MacMannis and her mother arranged a successful afternoon of oral history titled “If These Walls Could Talk’ that will be aired on local cable.
• Nora Yousif of RBC Wealth Management worked with the library to launch a seven-month series of free monthly workshops at Queset House, aimed at enhancing female financial literacy.
• A joint initiative with the Historical Society to record the oral history of the library was concluded and awaits airing on ECAT. The library is also helping the Society to sell its 2013 Christmas ornament that features Queset House.
• Burt Lewis of Easton launched a new weekly radio talk show to be shown live on Easton Cable every Monday at 7 PM at which the library will feature a 2 minute announcement.
Easton Council on Aging  
Del Kent, Director

During the first quarter of FY2014, the Council on Aging was a resource for elders, their families and the community-at-large by providing services and programs to enhance quality of life and enable our older residents to live with dignity while maintaining health and independence. We provided more than 9,800 units of service for 630 individuals. This was a slight decrease over the previous quarter, as there were no exercise classes held during the summer. The Council on Aging members met with the director twice for a total of 3 hours to discuss program initiatives and set policy for COA activities and services.

Transportation
One hundred fourteen (114) elderly or disabled residents received 2,518 rides to/from medical appointments, the hot lunch program, shopping, social and recreational activities, hairdressers and work during the quarter.

Nutrition Programs
Participation in Old Colony Elder Services nutrition program’s congregate lunch and meals on wheels remained strong. 3,088 meals were served at the Parker Terrace meal site or delivered to the homebound with 99 older residents participating in the meals program during the quarter. 11 Council on Aging volunteers contributed approximately 295 hours of service while delivering the meals on wheels, distributing day-dated breads and pastries or making Food Pantry deliveries to our older and disabled residents in need.

Financial Programs
Our SHINE (Serving Health Information Needs of Elders) volunteers spent approximately 52 hours helping 32 individuals with health insurance information or assistance in completing health insurance forms. Our Outreach Coordinator, Beverly Beavers, distributed 18 Farmers Market coupon books and assisted 5 residents with Fuel Assistance and food stamp (Supplemental Nutrition Assistance Program) applications.

Outreach Programs
Ms. Beavers made 17 home visits and scheduled 2 community education programs during the quarter. These included the programs “Demystifying Food Labels” presented by Right at Home homecare agency and “Safe Driving” presented by the Registry of Motor Vehicles. She led the weekly Weight Loss Support program and mailed program/services information to residents turning age 65. She also delivered meals on wheels and picked up the day-dated pastries from the Roche Brothers Supermarket when volunteers were unavailable and she also picked-up and delivered prescriptions for homebound individuals. Claudia Martins, a senior social work intern from Salem State University, joined us in September and will be working with Ms. Beavers during this school year on enhancing our outreach efforts.
Health Promotion
Our Exercise, Tai Chi, Zumba, and Yoga classes, suspended during July and August, resumed along with Line Dancing in September. These 5 exercise classes were available to participants in our September Fitness Membership program for one low monthly fee of $15 or they may have participated in classes on a pay-as-you-go basis for $5 per class. Our 5 exercise classes are supported with State funds from the Executive Office of Elder Affairs. Blood Pressure clinics, sponsored by the Board of Health and provided by a Community VNA nurse, were held at Frothingham Hall. The foot-care clinics and Reiki sessions continued in the Keefe Community Center at Parker Terrace.

Community Education
Fifty-one (51) seniors took part 89 times in our community and health education programs during the quarter, including those programs presented at the TRIAD meetings. TRIAD, which is a partnership of the Bristol County Sheriff’s Department, the Easton Police Department and Easton seniors to develop and implement programs that enhance the safety and wellbeing of our older residents, did not meet in August.

Recreation/Socialization
COA recreation and socialization activities held during the quarter included the bi-monthly birthday lunch and a weekly quilting group in the Keefe Community Center at Parker Terrace; as well as Swedish Weaving classes, Games Group, Recreational Bingo, Bridge, Cribbage, Mah Jongg, and Recreational Poker groups at the Frothingham Hall Community Center. A new Canasta card group started up on Thursday afternoons in September at Frothingham Hall. The Council on Aging will continue to develop new opportunities for seniors to come together for socialization and recreation.

Program ideas or requests for further information may be directed to Dolores ‘Del’ Kent, Director, Easton Council on Aging, 15 Barrows Street, North Easton, MA. Telephone: 508-238-3160. E-mail: dkent@easton.ma.us
Recreation Department
Anne Daley, Program Director

As always, July begins a very busy season for the department. The Town Pool had 160 members and as usual many day passes were sold. The swim team had another great season. The pool looked extra special this year thanks to David Morgan from BSA Troop 193. Thanks to an excellent job on his Eagle Scout project David with the help from other troop members built picnic tables and benches for the pool. They were enjoyed by many families throughout the summer and for years to come. Also I would like to thank the fantastic pool staff and the DPW for all their help throughout the summer.

This year 120 spots were filled in the Full Day Summer Program. Due to the roof work at the Easton Middle School the Summer Program was held at the Moreau Hall School. They went on a field trip and to the town pool once a week. The field trips included: cosmic bowling with pizza, roller skating at the Carousel Family Fun Center, Roger Williams Zoo, Patriots’ Place, movies and ended the summer with a trip to Canobie Lake Park. On other days, games, sports and crafts were enjoyed by everyone. Thank you to the Summer Program and Moreau Hall staff for helping make this a very successful program.

Thursday nights at Frothingham Park were always busy. The Children’s Races filled the park with an average of 150 runners per week ages 2-12. For all their hard work every child received a ribbon and a freeze pop. Over 1200 freeze pops and over 2700 ribbons were handed out. Many thanks to the Easton Learning Adventures Pre School, Mom’s Club, Cub Scout Pack 193 and our community service volunteers for their donation of freeze pops and their help at the races.

Hip Hop, Ultimate Frisbee and golf at the Easton Country Club had another successful summer.

Kayakers ages 12-17 enjoyed the Teen adventure week. This program is held at the Norton Reservoir where Norton Kayak Co. taught safety skills, and paddling. In addition they photographed wildlife, learned about the environment and angling skills, while fishing. Due to the popularity of the program last year we added an additional week that filled up quickly. This summer we offered guitar and piano lessons. These were enjoyed by everyone that signed up and we will hopefully offer them again in the future.

The Edwin A. Keach Park is up and running. The Recreation Board is working on the plans for the new shed for the park. Our Ultimate Frisbee program filled two fields. Girls and Men’s Softball used the 2 softball fields. Youth Lacrosse, Youth Soccer and the Pop Warner Football leagues also used the fields frequently. The playground is also a very busy place. The DPW did a great job on all our fields, many thanks for all their hard work.
Our fall programs that begin in September are Junior and Adult Golf at the Easton Country Club, Tennis at the Brown Billone Club, “Annie” Musical Theatre, Hip Hop, Running Club, Kayaking, Chess, Art and Flag Football. We are offering a new program this fall, Cross Country Running for grades 6-8. The Adult Coed Volleyball League also started the first session with over 42 players. We are looking forward to a very busy fall.
Veterans’ Services
Christine Lazarescu-Lang, Director of Veterans’ Services

Training
- July 2013: In house training with John Hogan, former VSO
- Department of Veterans’ Services (DVS) headquarters in Boston: Instruction on the mission of the Department of Veterans’ Services, duties and responsibilities of a Veterans’ Service Officer, Department of Veterans’ Affairs (VA) programs and resources in the Commonwealth.
- Liberty Commons, Chatham MA: Medicare and Aid and Attendance and how they affect assisted living and long term care for veterans.
- Equal Employment Opportunity Commission, Boston MA: Veterans employment discrimination because of race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability or genetic information [http://www.eeoc.gov/](http://www.eeoc.gov/).
- Veterans Service Officers Association Business Meeting @ American Legion Post 40 in Plymouth.

Public Events
- VFW Meeting (Aug)
- American Legion Meeting (2x Sep)
- 9/11 memorial observance @ Battleship Cove
- Award of Battle Streamers in support of OPERATIONS Enduring & Iraqi Freedom, State House, Boston MA
- Attended two wakes

Please see the next page for a summary of M.G.L. Chapter 115 Information.
M.G.L. Chapter 115 Recipients

M.G.L. Chapter 115 Summary of Expenditures:

* Homeless Veteran - $397.79 paid to Quality Inn, Brockton MA
IV. General Government  
Assessor’s Office  
Robert Alford, Chief Assessor

- The Board and Chief Assessors reviewed several Appellate Tax Board Appeals
- Completed building permit and 2012 sale review. Met with our Department of Revenue Advisor for the FY 2014 revaluation.
- Sent out Sales Questionnaires for 2013 sales and scheduled appointments as taxpayers called.
- Reviewed the personal property file submitted by KRT. This involves checking the tax status of all business properties in Town and taxing those businesses that are not exempt because they pay state corporate taxes in lieu of local taxes.
- Helped taxpayers fill out the CPA form and reviewed all returned applications for compliance in order to receive the exemption.
- Helped taxpayers fill out the veterans, blind and elderly exemption form. Reviewed returned applications for compliance in order to receive the exemption.
- Processed hundreds of abatement requests on motor vehicle excise taxes primarily due to residents changing cars during the year and transferring plates to another car.
- Completed review of all inspections and data entry.
- Inquiries by telephone and at the counter constitute about half of the staff time in this office.
- The Office Assistant and Chief Assessor were very busy with property inspections this quarter.
- Certified many abutters’ lists.
- Helped taxpayers fill out the Chapter land return.
- Filed CP1 with state regarding CPA amounts assessed and abated.
### Motor Vehicle Commitments

<table>
<thead>
<tr>
<th>Bill Year</th>
<th>Commitments</th>
<th>Number of Bills</th>
<th>Amount Billed</th>
<th>Date Issued</th>
<th>Date Due</th>
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</thead>
<tbody>
<tr>
<td>2013</td>
<td>4 (INC. DEALER'S PLATES)</td>
<td>748</td>
<td>118,707.06</td>
<td>8/12/2013</td>
<td>9/11/2013</td>
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<td>5</td>
<td>834</td>
<td>114,533.18</td>
<td>9/24/2013</td>
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### Abatements for Motor Vehicles

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<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
<th>2011</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>6780.65</td>
<td>607.49</td>
<td></td>
<td>7399.14</td>
</tr>
<tr>
<td>August</td>
<td>8889.42</td>
<td>315.30</td>
<td></td>
<td>9204.72</td>
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<tr>
<td>September</td>
<td>6289.28</td>
<td>1866.05</td>
<td>646.77</td>
<td>8802.10</td>
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</tbody>
</table>
Treasurer/Collector Office  
Teresa DeSilva, Treasurer/Collector

During the first quarter of fiscal 2014 we finished balancing out the prior fiscal year, and submitted reports to the DOR. Real Estate bills were due August 1st. Water bills and Trash bills were both issued for the first quarterly 2014 billing in the month of July.

This quarter we were able to collect $121,045.99 from our tax title payment plan program. Our tax title advertisement for unpaid Fiscal 2013 taxes was published September 20th.

<table>
<thead>
<tr>
<th>Payroll warrants for July</th>
<th>Town</th>
<th>1,122,652.70</th>
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<tbody>
<tr>
<td></td>
<td>School</td>
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<td>Vendor warrants for July</td>
<td>Town</td>
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<td>School</td>
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<td>Collections:</td>
<td>Real Estate</td>
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<td>Personal Property</td>
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<td>Motor Vehicle</td>
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<td></td>
<td>Water/Sewer</td>
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<td>Trash</td>
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<table>
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<td>Vendor warrant for August</td>
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<td>Collections:</td>
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<td>Vendor warrants for September</td>
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<td>Collections:</td>
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## Status of Fiscal Year 2014 Operating Revenues & Expenditures

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<th>General Fund</th>
<th>Annual Budget</th>
<th>Actual Thru 9/30/2013</th>
<th>Variance</th>
<th>% Collected/Expended</th>
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</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Levy</td>
<td>46,586,179</td>
<td>11,981,774</td>
<td>(34,604,405)</td>
<td>25.72%</td>
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<tr>
<td>Local Aid</td>
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<td>3,845,151</td>
<td>(8,824,435)</td>
<td>30.35%</td>
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<tr>
<td>Local Receipts</td>
<td>5,956,681</td>
<td>1,343,891</td>
<td>(4,612,790)</td>
<td>22.56%</td>
</tr>
<tr>
<td>Use of Reserves/One-Time Revenues</td>
<td>1,609,341</td>
<td>1,609,341</td>
<td>-</td>
<td>100.00%</td>
</tr>
<tr>
<td>Other</td>
<td>547,753</td>
<td>136,938</td>
<td>(410,815)</td>
<td>25.00%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>67,369,540</td>
<td>18,917,095</td>
<td>(48,452,445)</td>
<td>28.08%</td>
</tr>
<tr>
<td><strong>Expenditures:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government</td>
<td>2,033,291</td>
<td>420,532</td>
<td>1,612,759</td>
<td>20.68%</td>
</tr>
<tr>
<td>Public Safety</td>
<td>8,017,153</td>
<td>1,909,455</td>
<td>6,107,698</td>
<td>23.82%</td>
</tr>
<tr>
<td>Education</td>
<td>35,450,273</td>
<td>4,706,868</td>
<td>30,743,405</td>
<td>13.28%</td>
</tr>
<tr>
<td>Public Works</td>
<td>2,614,906</td>
<td>481,582</td>
<td>2,133,324</td>
<td>18.42%</td>
</tr>
<tr>
<td>Human Services</td>
<td>771,701</td>
<td>196,684</td>
<td>575,017</td>
<td>25.49%</td>
</tr>
<tr>
<td>Culture &amp; Recreation</td>
<td>497,320</td>
<td>12,916</td>
<td>484,404</td>
<td>2.60%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>4,880,542</td>
<td>3,494,130</td>
<td>1,386,412</td>
<td>71.59%</td>
</tr>
<tr>
<td>State &amp; Local Assessments</td>
<td>704,318</td>
<td>74,506</td>
<td>629,812</td>
<td>10.58%</td>
</tr>
<tr>
<td>Employee Benefits &amp; Insurance</td>
<td>11,705,144</td>
<td>5,470,286</td>
<td>6,234,858</td>
<td>46.73%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>494,892</td>
<td>215,995</td>
<td>278,897</td>
<td>43.64%</td>
</tr>
<tr>
<td>Unappropriated/Other Expenses</td>
<td>200,000</td>
<td>-</td>
<td>200,000</td>
<td>0.00%</td>
</tr>
</tbody>
</table>
### Total Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Variance</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>67,369,540</td>
<td>16,982,954</td>
<td>50,386,586</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>25.21%</td>
</tr>
</tbody>
</table>

### Net General Fund:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Water Enterprise

<table>
<thead>
<tr>
<th>Revenues:</th>
<th>Annual Budget</th>
<th>Actual Thru 9/30/2013</th>
<th>Variance</th>
<th>% Collected/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>User Charges</td>
<td>2,796,710</td>
<td>718,682</td>
<td>(2,078,028)</td>
<td>25.70%</td>
</tr>
<tr>
<td>Investment Income</td>
<td>6,000</td>
<td>1,457</td>
<td>(4,543)</td>
<td>24.28%</td>
</tr>
<tr>
<td>Use of Water Surplus</td>
<td>32,000</td>
<td>32,000</td>
<td>-</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>2,834,710</strong></td>
<td><strong>752,139</strong></td>
<td>(2,082,571)</td>
<td>26.53%</td>
</tr>
</tbody>
</table>

### Expenditures:

<table>
<thead>
<tr>
<th>Expenditures:</th>
<th>Amount</th>
<th>Variance</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works</td>
<td>1,782,804</td>
<td>1,453,798</td>
<td>18.45%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>472,153</td>
<td>112,760</td>
<td>76.12%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>32,000</td>
<td>-</td>
<td>32,000</td>
</tr>
<tr>
<td>Unappropriated/Other Expenses</td>
<td>547,753</td>
<td>410,815</td>
<td>25.00%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>2,834,710</strong></td>
<td><strong>2,009,373</strong></td>
<td>29.12%</td>
</tr>
</tbody>
</table>

### Net Water Enterprise Fund:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(73,198)</td>
<td>(73,198)</td>
</tr>
</tbody>
</table>

### Solid Waste/Recycling Enterprise

<table>
<thead>
<tr>
<th>Revenues:</th>
<th>Annual Budget</th>
<th>Actual Thru 9/30/2013</th>
<th>Variance</th>
<th>% Collected/Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>User Charges</td>
<td>1,000,000</td>
<td>247,090</td>
<td>(752,910)</td>
<td>24.71%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>1,000,000</strong></td>
<td><strong>247,090</strong></td>
<td>(752,910)</td>
<td>24.71%</td>
</tr>
</tbody>
</table>

### Expenditures:

<table>
<thead>
<tr>
<th>Expenditures:</th>
<th>Amount</th>
<th>Variance</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works</td>
<td>967,902</td>
<td>801,751</td>
<td>17.17%</td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>32,098</td>
<td></td>
<td>32,098</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------</td>
<td>---</td>
<td>--------</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>1,000,000</td>
<td>166,151</td>
<td>833,849</td>
</tr>
<tr>
<td>Net Solid Waste/Recycling Enterprise Fund:</td>
<td>-</td>
<td>80,939</td>
<td>80,939</td>
</tr>
</tbody>
</table>
Data Processing
Mike Deltano, Information Systems Manager

- A drive failed in the server THNXTOP. Fortunately it was part of a RAID 1 array and hot swappable. I called HP tech support and verified with them that it was the drive and not the array. And since the server is under warranty they sent me a new one free of charge. They also sent me links to upgrade the firmware on the RAID controllers for these servers.

- Worked with the State to connect their Cisco router with my HP 5400zl switch so that all the police computers can access the 911 calls that come into the 911 rack. Up until now they were restricted to using one state computer that is connected to the 911 rack in the server room.

- Built a new virtual server at the Police for their old Pamet software. It was quite a chore to get the old SQL 2000 application up and running with a different server name. After getting everything 99% done I contacted Pamet Technical Support and for a small fee they spent 5 minutes to enable the one thing that was preventing database access. One thing they would not share of course. But now the police have access to all their old records and will continue to have access indefinitely.

- The THBackup server went down with a failed drive. This server is no longer under warranty so I went to Best Buy, purchased 2 new drives and got the server back up and running. I added the extra drive to this server to house space for backups for 3 other servers.

- Worked closely with Keith Boone, at the Police Department, and Glenn Corbett, at the Fire Department, all summer to make central dispatch a reality. The most difficult part was getting the old fire alarm panels onto the network so they can be displayed on computers at the Police Dispatch area. With our Electrician Steve Legendre’s assistance we came up with a couple of working solutions so we now have a primary reroute as well as a backup route. Training is in full swing.

- Re-tasked one of the older Virtual Iron Node servers, which is a HP DL160, to take the place of an old Gateway server and become the new THMain server which is our primary domain controller. It is now our first server with Windows Server 2012 installed, which is much like Windows 8. Microsoft has made this OS so paranoid that I cannot do a lot of routine things even with administrator access. I was able to make it default to the Windows 7 desktop as well as have the classic Windows ‘start’ button and therefore make it almost as useful as Windows Server 2008. But I think I will keep most future servers at 2008 R2 64 bit until Microsoft comes up with a better OS for servers.

- Ordered 27 new computers to replace the old HP DC5800 desktops around town. Most of these will go to Police, Fire and the School Business Office. I ordered them with Windows 7 64 bit rather than Windows 8 due to the increasing reports of problems with Windows 8. I also ordered licenses for Office 2013 for these computers but will use Office 2010 instead since Office 2013 only works with Windows 8.
• Ordered 8 Windows Server 2012 64 bit licenses to upgrade our virtual domain controllers and a few other key servers. However, after installing THMain with 2012 I will install 2008 R2 for most of these licenses. Also ordered 180 client access licenses to replace the old 2003 CAL’s.
• Ordered a license for Exchange Server 2013 STD and 200 client access licenses to go along with it. This upgrade will happen after I get all the domain controllers upgraded to 2008 R2 64 bit.
• Ordered 2 small physical servers to replace the old Gateways at the Water Division and the School Business Office.

<table>
<thead>
<tr>
<th>Data Processing Productivity Ratios/Quantitative Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
</tr>
<tr>
<td>Staff per Week</td>
</tr>
<tr>
<td>Michael Deltano</td>
</tr>
</tbody>
</table>

| 40 | 66 | 528 | 128 | 0 | 0 | 16 | 0 | 144 | 384 | 0.7272727 |
Planning and Community Development  
Gary Anderson, Planning Director

The department continued to support the Conservation Commission and Planning & Zoning Board in their responsibilities as permitting agencies, and to provide technical and administrative support to the Affordable Housing Trust, the Community Preservation Committee, the Historical Commission, Agricultural Commission and Master Plan Steering Committee. The Department continued to support the Board of Selectmen as requested.

Infrastructure Improvement Projects
- North Easton Village Sewer project
  - Attended monthly update meetings
  - Administered MassWorks grant and SRS Loan funds
- Main Street beautification
  - Administered MassWorks grant funds
  - Met with neighborhood property owners to address concerns
- Prepared MassWorks grant application for $2.5 million in intersection and wastewater treatment infrastructure improvements

Land Protection/Recreation
- Trail Work – Clifford G. Grant
  - Assisted with solicitation for volunteers
  - Provided updates to public via local media options

Comprehensive Planning
- Continued the Comprehensive Master Plan (Envision Easton) update process
  - Planned and attended meetings with Steering Committee
  - Led continued community outreach and branding efforts
  - Filmed update for ECAT Community Television
  - Managed consultant team work
  - Coordinated, advised and participated in the work of five working groups
  - Helped plan, attended and participated in working group sessions
- Participated in discussions surrounding potential mitigation of the Raynham slot casino proposal
- Attended regional South Coast Rail priority area meeting and provided comment
- Planned and coordinated Economic Development Self-Assessment Tool workshop with Northeastern University and completed preliminary survey responses
- Began reviewing the South Coast Rail FEIR in preparation for Town comments

General Planning Activities
• Executed contract for Engineering and Environmental Peer Review services
• Provided assistance to residents and developers preparing applications for submittal or review with the Conservation Commission and Planning & Zoning Board.
• Coordinated and directed technical review for projects being heard by the Conservation Commission
• Solicited quotes for industrial park study, held interviews and assisted in selection of consulting partner
• Finalized and executed contract for Phase II of the Master Planning Process
• New Town Website
  o Completed department page update
  o Updated other pages as needed
  o Uploaded missing board minutes and agendas

Zoning
• Held joint meeting with Board of Health to discuss potential medical marijuana state regulations and potential bylaw
• Began analysis of overlay zone for potential locations for medical marijuana-related uses

Development Projects
• Assisted the Planning & Zoning Board in reviewing development proposals
  o Oversaw Planning Board approval for projects including Queset Commons Phase 1A and Stonehill Solar Farm
• Conducted construction monitoring for several projects
  o Winterberry Hills
  o Queset Commons
  o Stonehill pedestrian bridge

Community Preservation
• Led discussions with CPC regarding potential key land acquisitions
• Drafted preservation restrictions
• Coordinated meetings with staff and Committee representatives regarding funded projects and related work

Historic Preservation
• Ames Historic District
  o Drafted local historic district rules and regulations for historical commission consideration
• Assisted with determining next steps related to non-compliance with one of the Preservation Restrictions held by the Commission
• Continued review activities under the demolition review bylaw
• Continued monitoring and enforcement of existing preservation restrictions.
• Drafted preservation restriction for two CPA-funded projects: Easton Children’s Museum and Town Offices

Agriculture
• Community Gardens at Wheaton Farm
  o Assisted in taking applications
  o Initiated quotes for engineering of new parking lot
  o Contacted SERSG to assist with Invitation to Bid for construction

• Original Easton Farmers Market
  o Hired market manager
  o Received approval to take SNAP benefits
  o Evaluated sites for Winter Market and solicited input from various Town officials to reach informed decision

• Wheaton Farm Field license
  o Drafted and published RFP
  o Responded to inquires

• Processing / Test Kitchen
  o Initiated discussions with Southeastern Vocational for possible partnership

Affordable Housing
• Successfully added 126 units to Easton’s Subsidized Housing Inventory (SHI) and received two additional years of “Safe Harbor” status under M.G.L. 40B
• Completed and closed out first round of Easton Home repair program
  o Responded to awardees questions
  o Coordinated inspections
  o Issued reimbursement checks
  o Began applicant list for possible next round of grants
• Responded to resident inquiries regarding affordable housing assistance.
• Drafted materials for next round of Homebuyer Assistance program for Affordable Housing Trust consideration and for review by State
  o Began applicant list for possible next round of grants

Staff Development
• Attended NACWA Integrated Planning Workshop
• Attended Housing Planners/Coordinators Network Meetings
Town Counsel
Blatman, Bobrowski & Mead, LLC
Attorney Jason R. Talerman

The following represents our quarterly report relative to the various and diverse legal matters that we have handled and are handling on behalf of the Town of Easton for the 1st quarter of FY 2014.

I. Litigation Matters

V.G.R. Northeast v. Planning & Zoning Board and Aaron Wluka
This was an appeal of the P&ZB's decision granting a Residential Compound special permit to Aaron Wluka for property off of Guinevere Road. This matter was recently resolved in favor of the permit recipient.

Village Pond Condo v. Kennedy and Town of Easton
The Town is a third party defendant to this action, which seeks foreclosure on a condo unit for non-payment of fees. The Town is named because it has a tax lien on the condo. We will protect the town's lien but, otherwise, have a minimal role in the litigation.

MHC v. Conservation Commission
This is an appeal of an enforcement order issued by the Conservation Commission with respect to wetlands violations at a mobile home park. We are actively defending the Conservation Commission. We have filed an opposition to the Plaintiff's Motion for Judgment on the Pleadings. However, the Plaintiff has added the State as a Defendant so the process is halted to give the State time to get involved.

YMCA v. Town of Easton
This litigation is a challenge to the Estimated Sewer Betterment assessed by the Selectmen. We have moved to dismiss. A hearing is scheduled for late January, 2014.

Archdiocese of Fall River v. Town of Easton
This litigation is a challenge to the Estimated Sewer Betterment assessed by the Selectmen on the Immaculate Conception Church. We have moved to dismiss. A hearing has not yet been scheduled.

II. Other Legal Matters

Beacon Communities Development - Ames Shovel Works
We continue to provide advice on a variety of matters pertaining to Beacon Communities' ongoing redevelopment of the Ames Shovel Works.
Liquor Licensing
We have assisted the Town in the administrative prosecution of numerous liquor license violations. Each such prosecution resulted in an agreed disposition for temporary suspension.

Williams Street 40B
We are actively assisting the ZBA in their hearing on this c. 40B application. The hearing has been closed and a decision will be issued within a week from the date of this report.

Queset 40R
We are assisting the Town on a variety of issues regarding this matter. In particular, a revised development agreement, sewer related issues and the Planning Board’s hearings are all present matters that are being discussed.

Raynham Park, LLC
We have been actively assisting the town in the negotiation and arbitration of a Surrounding Community Agreement with the slot parlor that has been proposed for the former Raynham Park Dog Track. Arbitration is scheduled to take place in January of 2014.

Miscellaneous
We have been working on a variety of other matters including, but not limited to: new c. 40B proposals, adoption of new zoning bylaws, offering of zoning opinions, review of potential municipal purchases of land, review of new development proposals, assistance to the Conservation Commission on a variety of matters, preparation for Town Meeting and the review and revision of a variety of municipal contracts. I also provide twice-monthly office hours at which I discuss, with various municipal officials, a variety of legal issues.